SHERIDAN MEMORIAL HOSPITAL

BOARD OF TRUSTEES
SEPTEMBER MEETING MINUTES
Wednesday, September 23, 2026 4:00 P.M.

MEMBERS PRESENT:	Kevin Kessner; Jenifer Shassetz; Anthony Spiegelberg; Tobie Alsup; and Richard Garber
MEMBERS ABSENT:	Rob Johnson and Carol Gregory
OTHERS PRESENT:	Mike McCafferty; Dr. Megan Ratterman; Nathan Stutte; Joe Wright; Cody Sinclair; Brendon Kerns; Tommi Ritterbusch; Ann Aksamit; Sean Bonnet; Tenille Straley; Nina Custis; Brittany Goodvin; Brent Maurhoff; Amy Ligocki; Kelly Lieb; Hailey Dimitroff; Jennifer Gaona; Megan Ripley; Angie Hayman; Erin Oetken; Ashley Phipps; Austin Tromble; Kevin Koile with Sheridan Media; and Weston Pope with the Sheridan Press

CALL MEETING TO ORDER
Kevin Kessner, Chair called the meeting to order at 4:00 p.m.

PUBLIC COMMENTS, INTRODUCTIONS
None.

APPROVAL OF AGENDA AND MINUTES
Anthony Spiegelberg motioned to approve the agenda as presented. Richard Garber seconded the motion. Motion passes unanimously.

Tobie Alsup moves to approve the minutes of the board meeting held on August 26, 2026 as presented. Richard Garber seconds the motion. Motion passes unanimously.

QUALITY COMMITTEE REPORT
Tobie Alsup, Quality Committee Chair states that the committee had another great meeting. Tommi Ritterbusch, Director of Quality and Specialty Services reports the committee reviewed data relative to preoperative and postoperative diagnoses; inpatient and outpatient falls; patient wristband and medication scanning compliance; restraints and seclusion; code blue/rapid response; core measures; 30 day readmissions; avoidable days; and patient safety data, in which we have strong safety reporting. There are no red flags or negative trends to report.

PATIENT EXPERIENCE REPORT
Kelly Lieb, Director of Patient Care Continuum and Patient Experience provides highlights of the committee meeting, hearing reports from the ambulatory clinics of the Spine Center; Northeast Wyoming Pediatric Associates (NEWPA); and Wyoming Rehabilitation. Reports from respiratory therapy; the VOICE with the history of the patient and family advisory council and where we are heading; the alert management system; and Kelly's continued reporting of the FY2026 Year in Review. There are no red flags or negative trends at this time.

MEDICAL STAFF REPORT
Dr. Ratterman states that credentialing matters will be reviewed in executive session, with no other business to report.

On behalf of the Medical Executive Committee and Credentialing Committee, Dr. Ratterman presents the following for consideration.

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MEDICAL STAFF RENEWALS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Steven M. Beverly, MD	Active Staff w Priv - May Admit	OBGYN	10/23/2026	SMH Women's Clinic
Lindsay R. Capron, MD, FACOG	Active Staff w Priv - May Admit	OBGYN	10/01/2026	SMH Women's Clinic
Sierra D. Gross, MD	Active Staff w Priv - May Admit	Medicine	10/*04/2026	SMH
Kimia K. Kani, MD	Teleradiology/Delegated (No Membership)	Radiology	9/25/2026	Real Radiology
Michael P. Kinney, MD	Active Staff w Priv - May Admit	Psychiatry	10/23/2026	SMH Behavior Health
Jesse R. Knight, MD	Teleradiology/Delegated (No Membership)	Radiology	9/25/2026	Real Radiology
Poyan Rafiei, MD	Teleradiology/Delegated (No Membership)	Radiology	9/25/2026	Real Radiology
Danielle M. Sankey, AGACNP-BC	Locums (Privileges Only - No Membership)	Hospitalist	9/23/2026	Independent Locums
Kyle Seeley, LCSW	Non-Member LIP - Mental Health Consult (Psych,Mental Health)	Mental Health/ Behavior Health	10/23/2026	SMH Behavior Health
Justin N. Steinert, MD	Active Staff w Priv - May Admit	Orthopedic Surgery	10/25/2026	Sheridan Surgical Center
Rebecca B. Thompson, MD	Active Staff w Priv - May Not Admit	Pathology	9/30/2026	Sheridan Pathology
Kendrick A. Trostel, MD, P.H.d.	Consulting -No Admit w/o Active Physician cosign	Medicine	10/28/2026	Billings Clinic Nephrology
Ryan V. Villegas, DO	Active Staff w Priv - May Admit	Hospitalist	10/23/2026	SMH
Michael D. Wilson, MD	Teleradiology/Delegated (No Membership)	Radiology	9/25/2026	Real Radiology

Dr. Ratterman recommends approval on the medical staff renewals as presented. Anthony Spiegelberg moved to approve the renewals as presented. Tobie Alsup seconded the motion. Motion passes with Kevin Kessner abstaining from action on Dr. Gross's renewal.

ADMINISTRATION REPORT

Mike congratulates Kevin Kessner on being named Vice President of the Wyoming State Bar Association. Thanks extended to Kevin for all that he does for the Sheridan community and the State of Wyoming.

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Critical Access Hospital Designation Update – Mike McCafferty, CEO will continue to update the board on this topic as things move forward. We have a lot to do internally, and the public won't see a change in how we manage our services and provide care in the hospital. We are partnering with the physicians on policies as there are different nuances required with being a critical access hospital and with the day to day communication and management of patients. There are no changes in terms of impact of patients, long-term sustainability and system of care. Sheridan Memorial Hospital has received a provisional critical access hospital license from the State of Wyoming. We still need to go through the deeming process with Medicare, with a survey done by Joint Commission. The Joint Commission was on sight earlier in the month, which they had not been given the authority to do so. With Joint Commission coming on site prior to receiving confirmation from Noridian that we meet the distance requirement, the survey was considered a normal accreditation survey and a not a deeming survey for critical access. This will result in Joint Commission coming back for another survey in the coming months. Tommi Ritterbusch provides details as to the steps needed in the process of a deeming survey.

Rural Health Transformation Fund Update – SMH was awarded funds from the applications submitted to the State, as the State needed to award the money by October 1, 2026. There was a short window in which to apply and for the State to make their award determination. The State is now coming back with contracts that go with the approved grant proposals. We are finding some discrepancy in the request language and the contract language that are not in alignment. Mike will keep the board posted as we go through this process. Most prospective payment system hospitals in the state are not receiving funding. Transitioning to a critical access hospital will be a big deal over the next five years, as we will be able to apply for funding for things that we currently do, such as 24/7 emergency room services, dialysis, and obstetric care which is challenged across the state.

The grant money requested for regionalized EMS services would not allow for a joint venture, and needed to be wholly owned. SMH is working with Campbell County Health on moving forward with Sheridan Memorial Hospital fully owning the EMS service, working through the details and going through the contracting with the State. The State is fielding a lot of questions and has a lot of pressure to administer $200 million across the State of Wyoming. We know that they be more efficient in the coming years as they work through the initial processes. Again the funds need to be obligated by October 1, 2026 and spent by September 30, 2027. The State has already submitted their request to CMS for 2027.

Strategic Plan Update – We have been talking about master planning and working with Cushing Terrell as we move forward. Mike would like to work through a strategic plan with the board for 2027-2030 calendar years. We will be setting up a time to discuss strategic themes and growth initiatives, as we are constantly in a planning mode. Some needs are fluid and other needs need to be moved on more quickly. Private rooms for patient care may need to move quickly for space considerations. More to come in the coming weeks as we go through the process.

Wyoming Hospital Association Annual Meeting – Mike thanks those that were able to attend the annual meeting in Cheyenne. It was a great meeting and Sandy Browne was named Volunteer of the Year for her efforts with Hospice. Ann Aksamit, Director of Nursing presented at the meeting and introduced Sandy and spoke of all that she does. Ann states that it was an honor to introduce Sandy and speak of the 30 years of volunteering with Hospice. Sandy is very humble and very deserving of the recognition and of the award.

Jen Shassetz reports that it was a great conference and our hospital is doing a phenomenal job. Richard Garber spent time with other Foundations around the State and always learns something. Foundations want to know what we do and how we do it with the relationships created. Carol Gregory also attended and was very engaged.

FINANCE

Anthony Spiegelberg, Finance Chair states that BMO provided an overview of the Wilson Trust. SMH receives an annual income of 5% of the balance of the trust to put towards capital projects and the trust investments are doing

very well. Nathan Stutte, CFO reports that the Wilson Trust supported the new LINAC at the WCC and will support future capital projects as we move forward with our critical access hospital designation.

Nathan also reports that the August financials were better than budget. We saw a different payer mix with higher commercial activity. There was an uptick in revenue at the WCC. We are seeing a positive trend in the September payer mix as well and it is being monitored. Higher elective commercial cases may impact us later, if elective cases are being done now instead of later in the year. There is focus on revenue cycle with 43 days in AR for the month of August, and we continue to put resources there as we transition to critical access. There was an increase in commercial surgical cases and in the emergency department. There is a higher concentration of private pay. The WCC commercial payers are usually around 16%, but we are running at 30%. Unsure of the reason, but could be due to the stability and strength of our providers resulting in less migration of patients to other facilities.

First Interstate Bank – Gap Funding Resolution (Action) – The resolution was addressed last month and the updated resolution for consideration it at the request of First Interstate Bank, whose attorney's requested a change to the language. Anthony Spiegelberg moved to approve the amended resolution as presented. Richard Garber seconds the resolution. Motion passes unanimously.

Nathan also reminds the board that he is now doing a short summary for review in the board packet, along with his full write-up. The summary provides a snapshot of the write-up.

FOUNDATION REPORT

Richard Garber, foundation liaison, states the proceeds of the mimosas sold at the Born in a Barn event will go to the WCC. The Foundation is raising funds for the CT scanner at the WCC and $260,000 has been raised to date. The Partners in Pink event is coming up and if you are unable to participate, you can still donate to the cause. There is a hospital employee picnic tomorrow, September 24 on the WCC lawn, sponsored by T.R. Shelby. Cody states the Mr. Shelby continues to talk about how his hometown hospital shutdown and he wants to support SMH and to thank the employees for all that they do.

Cody Sinclair, CDO reports that foundation president Yvonne Gatley attended the WHA annual meeting as well and found it valuable. Speaking with other foundations and making great relationships in the state, and how we make things better for the community. The 5 Year Old Birthday Party is being hosted this weekend from 10 am-11 am. Lauren Martinsen has stepped into the Volunteer Coordinator role with Jasmine Martinez on maternity leave.

BUILDING COMMITTEE REPORT

Cody Sinclair, CDO reports that Brittany Goodvin provided statistics of the behavorial health unit for the committee. The exterior employee door has been replaced, security cameras are being relocated and additional cameras added as safety issues are addressed. The WCC hepa filter in the pharmacy pass through should be finished in October and the additional funds needed to finish the project will be brought before the Foundation for funding. The emergency room project is in Phase IV of VI with two change orders approved, relevant to bathroom counter tops and additional data ports at the nurses station. The pediatric courtyard project has not been finished and the building committee will come before the board next month asking for approval to finish the courtyard at a cost of $70,000 - $80,000. Master planning was discussed and those meetings continue to to take place with a vision for the future.

OTHER BUSINESS

None.

EXECUTIVE SESSION

Jen Shassetz motions to adjourn General Session to go into Executive Session at 4:46 p.m. Anthony Spiegelberg

seconds the motion. Motion passes unanimously.

General session reconvened at 4:55 p.m. to address medical staff credentialing. Please see above under the Medical Staff Report for action taken.

ADJOURNMENT

With no further matters to come before the board, Kevin Kessner adjourned the meeting at 4:56 p.m. with no additional action taken.

Patty Forister, Recorder

Rob Johnson, Secretary