



**BOARD OF TRUSTEES  
JUNE MEETING MINUTES  
Wednesday, June 25, 2025 4:00 P.M.**

**MEMBERS PRESENT:** Ron Mischke, Jenifer Shassetz, Gene Davis, Kevin Kessner, Shirley Coulter, and Richard Garber

**MEMBERS ABSENT:** Tobie Alsup

**OTHERS PRESENT:** Mike McCafferty, Dr. Megan Ratterman, Dr. Sierra Gross, Nathan Stutte, Joe Wright, Cody Sinclair, Cathy Bealer, Rob Forister, Brendon Kerns, Tommi Ritterbusch, Brady Shoemaker, Casi Morgareidge, Tenille Straley, Anthony Spiegelberg, Ada Kirven, Jasmine Slater, Dr. Bill Doughty, Austin Tromble, Sharon Krueger, Kelly Lieb, Megan Ripley, Ann Aksamit, Brittany Goodvin, Kristen Czaban, Jordan Lentz, Tom Klepperich, Jenny Teel, Jessica Deibele, Sarah Dugan, Stephanie Williams, Nick Siddle (County Commissioner), Alaina Bergstrom, Kevin Koile with Sheridan Media, and Weston Pope with the Sheridan Press

**CALL MEETING TO ORDER**

Ron Mischke, Chairman called the meeting to order at 4:00 p.m.

**PUBLIC COMMENTS, INTRODUCTIONS**

None.

**APPROVAL OF AGENDA AND MINUTES**

Mike McCafferty requests that Tenille Straley, Compliance Officer to be added under the Administration Report to provide a compliance report. Kevin Kessner motioned to approve the amended agenda as presented. Gene Davis seconded the motion. Motion carried.

Shirley Coulter moved to approve the minutes of the board meeting held on May 21, 2025 as presented. Gene Davis seconded the motion. Motion carried.

**QUALITY COMMITTEE REPORT**

Tommi Ritterbusch, Director of Continuous Improvement states that the committee reviewed and approved the 2025 MRI Safety Plan. Other data reviewed by the committee was relative to blood culture contamination, blood audits and transfusions, code blue/rapid response, door to balloon times, workplace violence, staffing issues and nursing fatigue, medical record delinquency rates, core measures, hospital acquired infections, tracer audits, and safety events. There are no negative trends or areas of concern noted.

**PATIENT EXPERIENCE REPORT**

Kelly Lieb, Director of Patient Experience reports that great work continues with the PFAC (now known as The Voice), staff engagement, decreasing wait times in the cath lab, patient registration SWEEP initiative (smile, welcoming greeting, eye contact, employ the patient's name and positive attitude), outpatient surgery working across the journey of the patient, Big Horn Surgical's bariatric program, radiology improving the mammography experience at SameDay Health, and Casi and team expanding their Hospice outreach to patient's at Green House Living and West View Nursing home.

**MEDICAL STAFF REPORT**

There is no other business to present and credentialing will be done in Executive Session.

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After review and discussion in Executive Session, Dr. Ratterman, on behalf of the Medical Executive Committee and Credentials Committee recommends the following Medical Staff Initial Appointments, Medical Staff Renewals, and request for additional privileges for consideration and approval.

**MEDICAL STAFF INITIAL APPOINTMENTS (ACTION)**

| Name              | Category                               | Specialty       | Affiliated Organization |
|-------------------|----------------------------------------|-----------------|-------------------------|
| Kasey M. Moss, DO | Telemedicine/Delegated (No Membership) | Psychiatry      | Avel eCare              |
| Lisa Mullen, MD   | Active Staff w Priv - May Not Admit    | Family Medicine | SMH Primary Care        |

**MEDICAL STAFF RENEWALS (ACTION)**

| Name                      | Category                                                     | Specialty                                     | Renewal Date | Affiliated Organization                                     |
|---------------------------|--------------------------------------------------------------|-----------------------------------------------|--------------|-------------------------------------------------------------|
| David Delman, MD          | Consulting - No Admit w/o Active Physician cosign            | Telemedicine/Neurology                        | 6/28/2025    | Blue Sky Neurology                                          |
| Laura Powell-Rousey, LCSW | Non-Member LIP - Mental Health Consult (Psych/Mental Health) | Mental Health/Behavior Health Case Management | 6/28/2025    | Sheridan Memorial Hospital                                  |
| Bruno F. Rodrigues, MD    | Telemedicine/Delegated (No Membership)                       | Pulmonary Diseases                            | 7/26/2025    | Billings Clinic Pulmonary                                   |
| Gurjeet Singh, MD         | Consulting - No Admit w/o Active Physician cosign            | Telemedicine/Neurology                        | 6/28/2025    | Blue Sky Neurology                                          |
| Vanessa Sui, MD           | Consulting - No Admit w/o Active Physician cosign            | Telemedicine/Neurology                        | 7/26/2025    | Blue Sky Neurology                                          |
| Zachary Zemore, MD        | Active Staff w Priv - May Admit                              | Internal Medicine / Emergency Medicine        | 7/26/2025    | Sheridan Memorial Hospital Hospitalist / Emergency Medicine |

**MEDICAL STAFF ADDITIONAL PRIVILEGE REQUESTS (ACTION)**

| Name                    | Category           | Specialty                                   |
|-------------------------|--------------------|---------------------------------------------|
| Amanda McIntire, FNP-BC | Nurse Practitioner | Sheridan Memorial Heart Center - Cardiology |

Kevin Kessner moved to approve the medical staff initial appointments, medical staff renewals, and request for additional privileges as presented. Gene Davis seconded the motion. Motion carries.

**ADMINISTRATION REPORT**

Compliance Report - Mike notes that Tenille has done a fantastic job in her position as compliance officer and has been very thorough; learning a lot in a short period of time. Tenille's background is as an attorney and banking compliance. The work she has done to prepare herself for healthcare compliance is amazing.

Tenille Straley, Compliance Officer stated that the committee met on June 10, and provided a brief overview of the meeting, including Tenille Straley revising the process of outside user access to the EMR, compliance work with the new clinics (such as Northeast Wyoming Pediatric Associates (NEWPA), Spine Center, Sheridan Ortho, and Sheridan Green House), a software integration to help with privacy investigations and to gather data on trends and locations. Conflicts of interest for the Foundation, hospital staff and Board of Trustees coming soon.

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Recruitment – Mike McCafferty, CEO reports that there is a signed employment agreement with Dr. Daniel Holst, an urologist from Billings, coming home to Sheridan to join SMH in September 2025. We have a signed contract with Dr. Sam Schrader, a hand and upper extremity specialist, starting in October 2026. Dr. Schrader trained at Mayo and is now in a fellowship program in Pennsylvania. He met Dr. Wasserburger in med school and that relationship helped get Dr. Schrader to Sheridan. Dr. Ulibarri will begin his spine clinic July 14 and Dr. AJ Ferris and Dr. Kelsey Ferris will begin on August 11. Kelly Lieb will be working within the pediatric clinic as well in the coming months to assist with the increased volumes. Dr. Luke Leary will join SMH as a hospitalist in August. Dr. Mullin will begin in September at Primary Care. She has been in Buffalo for a decade, practicing full spectrum family medicine, including obstetrics; however she will not be providing any obstetrics in Sheridan.

Mike states that Sheridan is fortunate to attract the talent that we do as we serve our mission at a high level. Ron Mischke, board chairman is impressed with the team including the advanced practice clinicians, nursing staff, radiology techs, respiratory therapists, etc.; we really see the impact of outstanding leadership at that level and the work to serve our community.

Dr. Genie Bowers has retired and closed her pediatric clinic. SMH has been working with her team to transition patients into our system for a soft landing. Dr. Bowers has been in the community a long time, serving as a tremendous resource and she is to be celebrated and honored.

Healthcare Perspectives Update – presentations continue within the community. Cody Sinclair has assisted with scheduling with our Foundation partners and community members. Mike is providing a dialog on what is going on in healthcare, both locally and in the region. This information is eye opening and supports our mission for our population.

Strategic Planning – Mike continues to meet with the medical staff on strategic planning, in concert with the healthcare perspective discussion. He reports that these have been outstanding meetings and there is great physician leadership, with CMO and COS engagement. There are some tough conversations as we come together and chart a course for the future.

Mike takes a moment to recognize Shirley Coulter who has served the SMH board of trustees for 10 years. Prior to coming on the board, she served on the Foundation board, doing great work. For 13 years she has been a steady presence to the hospital, providing leadership, a positive attitude and friendship to many. Stability of leadership is important to the culture of the organization, and this board creates that environment. Shirley states that she is grateful to have served and knows the success of the hospital will continue. We have incredible staff and are lucky to have the physicians we do in Sheridan. She knows great things are coming up and it has been an honor to serve. Jen Shassetz offers her thanks to Shirley as well as a mentor and friend who helped guide her when first coming to the board.

## **FINANCE**

Nathan Stutte, CFO reports on May financial results. Work with Asperion has been well received and credit given to the revenue cycle team. There is a small shift in the payer mix from last year. The Welch Cancer Center has less commercial payers this year than previous years. There are fewer emergency department visits and revenues are softer. Work with leadership for the FY2026 budget has taken place. Thanks extended to Dr. Gross and Joe Wright on the medical leadership strategic planning, and bringing the medical directors into the budget process in the clinics with great engagement. There are lofty goals to achieve with a more efficient cost structure in the organization to get costs down. Information will be provided to the board for review and consideration prior to the July board meeting in order for action to be taken then.

The forecast has a lot of changes next year with bringing in new services, such as Sheridan Green House, ortho, and

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pediatrics. There has been growth at the WCC and imaging, and overall growth in top line revenues.

### **FOUNDATION REPORT**

Richard Garber reflects on Shirley Coulter's term ending on the hospital board, and Dr. Doughty's engagement with the Foundation board which is coming to an end as well. Dr. Doughty's work with the TCU and behavioral health campaigns have been instrumental in their success. Thanks extended to both of these individuals for their commitment.

The behavioral health obligation from the Foundation of \$8.1 million is nearing completion. O'Dell Construction has a \$25,000 matching gift to help get the Foundation to their final goal. Shawn and Lisa O'Dell personally gave a \$20,000 matching gift for a total of \$45,000 for the Growing for You Campaign. The Foundation has received \$32,000 of the \$45,000 match. The Foundation golf tournament garnered \$17,000 in proceeds to go towards the behavioral health project.

Ada Kirven reports on the Foundation Scholarship Program, where staff can apply for a scholarship for continued education costs or to attend a conference for the betterment of their department. There were 41 applicants, more than funds available. Scholarships will be awarded at the Foundation annual meeting on Monday, July 28.

Cody Sinclair reminds the board of the behavioral health groundbreaking for Friday, August 8 at 1 pm. Invitations will be extended by the Foundation office soon.

### **BUILDING COMMITTEE REPORT**

Rob Forister, Director of Facility Services thanks Jordan Lentz for his oversight on the multiple projects the hospital has going on. With Jordan's oversight, SMH continues to have the success it has, with projects completed on time and under budget, which is unheard of. The behavioral health project is on time for the interior portion, and slightly delayed on the exterior due to weather. The building committee approved additional SkyFactory lights for the interior young adult viewing area. The concrete parking was discussed as well. The WCC pharmacy project is out for bid. The funding has been received from SLIB and the Foundation to fund this project. The MRI is the OPC is in its design phase, with pricing to come soon thereafter. Green House cottages all received new roofs due to the previous hailstorm and covered by insurance.

### **OTHER BUSINESS**

### **EXECUTIVE SESSION**

Ron Mischke motioned to adjourn General Session and go into Executive Session at 4:42 p.m. Shirley Coulter seconded the motion. Motion carried.

General session reconvened at 4:47 p.m. to address medical staff credentialing. Please see above under the Medical Staff Report for action taken.

Ron Mischke moved into Executive Session at 4:48 p.m. to discuss a legal matter.

### **ADJOURNMENT**

With no further matters to come before the board, the meeting adjourned at 5:36 p.m. with no action taken.

Patty Forister, Recorder

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Kevin Kessner, Secretary