



**BOARD OF TRUSTEES
MAY MEETING MINUTES
Wednesday, May 21, 2025 4:00 P.M.**

MEMBERS PRESENT: Ron Mischke, Jenifer Shassetz, Gene Davis, Tobie Alsup, Kevin Kessner, Shirley Coulter, and Richard Garber

MEMBERS ABSENT:

OTHERS PRESENT: Mike McCafferty, Dr. Megan Ratterman, Dr. Sierra Gross, Nathan Stutte, Joe Wright, Cody Sinclair, Nyle Morgan, Cathy Bealer (via phone), Rob Forister, Brendon Kerns, Amy Ligocki, Brent Maurhoff, Tommi Ritterbusch, Bryan Opitz, Wance Hughes, Brady Shoemaker, Casi Morgareidge, Tenille Straley, Anthony Spiegelberg, Liz Dearcorn, Ada Kirven, Jasmine Slater, Dr. Bill Doughty, Austin Tromble, Dawn Morgan, Sharon Krueger, Tonya Carlson, Kelly Lieb, Jennifer Gaona, Erin Oetken, Nick Siddle (County Commissioner), Alaina Bergstrom, Kevin Koile with Sheridan Media, and Weston Pope with the Sheridan Press

CALL MEETING TO ORDER

Ron Mischke, Chairman called the meeting to order at 4:00 p.m.

PUBLIC COMMENTS, INTRODUCTIONS

None.

APPROVAL OF AGENDA AND MINUTES

Kevin Kessner motioned to approve the agenda as presented. Tobie Alsup seconded the motion. Motion carried.

Shirley Coulter moved to approve the minutes of the board meeting held on April 30, 2025 as presented. Jenifer Shassetz seconded the motion. Motion carried.

Gene Davis motioned to approve the minutes from the special board meeting held on May 14, 2025. Jenifer Shassetz seconded the motion. Motion carried.

QUALITY COMMITTEE REPORT

Tommi Ritterbusch, Director of Continuous Improvement states that the committee reviewed organ and tissue donation statistics, medication adverse events and medication errors, restraints and seclusion, inpatient and outpatient falls, visitor falls, patient care contracted services, sepsis core measures, utilization review, readmission rates and safety events. There are no negative trends or areas of concern noted.

PATIENT EXPERIENCE REPORT

Kelly Lieb reports that HCAHPS scores are the focus this month. There was a drop in the star rating, attributed to nursing communication, cleanliness and quietness. We will see results in nine months for any actions taken today, as the data is always lagging. Other areas of review were Joe Shassetz in pharmacy reporting on education provided to patients and nursing staff on medication side effects, Dr. Gilbert reporting on physician communication and its impact of the HCAHPS score, the great leadership and staffing challenges in environmental services; noting that 9,948 rooms have been tracked for cleanliness from 2023-2025. Quiet kits provided by the Foundation for the Growing for You Campaign have been implemented as construction continues in the hospital. Nicole Trott presented on the patient friendly billing program and we are excited to see the results in this improved patient-friendly payment portal. Patient discharge planning information was reviewed with successful outcomes noted.

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MEDICAL STAFF REPORT

Dr. Ratterman reports that the Sheridan County Medical Society Gala raised \$12,000 to go towards scholarships to high school candidates going into a medical field. Interviews were held and two \$6,000 scholarships were awarded. Awardees are Addison Ludikhuize who will be attending Sheridan College and Garret Otto who will be attending the University of Wyoming. Dr. Ratterman thanks everyone who donated and attended the event in support of this scholarship program.

There is no further business to present and credentialing will be done in Executive Session.

After review and discussion in Executive Session, Dr. Ratterman, on behalf of the Medical Executive Committee and Credentials Committee recommends the following Medical Staff Initial Appointments and Medical Staff Renewals for consideration and approval.

MEDICAL STAFF INITIAL APPOINTMENTS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Katie Demarais, PA-C	Advanced Practice Clinician - Physician Assistant	Orthopedic Surgery		Sheridan Orthopedic and Spine Center of the Bighorns
James Luke Leary, MD	Active Staff w Priv - May Admit	Hospitalist		SMH Hospitalist Program
Marcella Wildeman, DNP, FNP-BC	Advanced Practice Clinician - Nurse Practitioner	Pediatrics		NEWPA

MEDICAL STAFF RENEWALS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Alicia Bennett, DO	Consulting -No Admit w/o Active Physician cosign	Neurology	5/31/2025	Blue Skye Neurology
Kirk Brauer, MD	Active Staff w Priv - May Not Admit	Anesthesiology	5/26/2025	SMH Anesthesia

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Tyler Dickey, MD	Active Staff w Priv - May Not Admit	Emergency Medicine	5/31/2025	SMH Emergency Department
Christopher Fanale, MD	Consulting -No Admit w/o Active Physician cosign	Neurology	5/31/2025	Blue Skye Neurology
Marilyn Grams, MD	Locums (Privileges Only - No Membership)	Internal Medicine	6/6/2025	SMH Hospitalist Locums
Kouroshi Kahkeshani, DO	Consulting -No Admit w/o Active Physician cosign	Neurology	5/31/2025	Blue Skye Neurology
Lisa Labiche, MD	Consulting -No Admit w/o Active Physician cosign	Neurology	5/31/2025	Blue Skye Neurology
Saad Mir, MD	Consulting -No Admit w/o Active Physician cosign	Neurology	5/31/2025	Blue Skye Neurology
Rebekah Montgomery, DNP, FNP-C	Advanced Practice Clinician - Nurse Practitioner	Family Medicine	5/29/2025	SMH Primary Care
Elizabeth North, DO	Consulting -No Admit w/o Active Physician cosign	Neurology	5/31/2025	Blue Skye Neurology
Sundee Ram, DO	Locums (Privileges Only - No Membership)	Internal Medicine	6/6/2025	SMH Hospitalist Locums
Umair Saeed, MD	Consulting -No Admit w/o Active Physician cosign	Neurology	5/31/2025	Blue Skye Neurology
Jeffrey Wagner, MD	Consulting -No Admit w/o Active Physician cosign	Neurology	5/31/2025	Blue Skye Neurology

Shirley Coulter moved to approve the medical staff initial appointments and medical staff renewals as presented. Tobie Alsop seconded the motion. Motion carries with Ron Mischke abstaining.

ADMINISTRATION REPORT

Imaging Equipment (Action) – Joe Wright provided an overview of the imaging equipment for the board's approval, which will be placed in the Outpatient Center. Siemens 3 Tesla has been chosen, and will be only the third of its kind in the state. The MRI offers new and improved technology by providing patients with faster imaging and more comfort with a larger bore. This MRI provides us with a greater capacity and capability for studies, especially with urology, spine and brain studies, providing more information to the radiologists. There is no capital outlay, as the equipment and construction needed will be financed through Siemens. The MRI price is \$1,642,044 and \$500,000 in construction costs, for a total of \$2,142,044. Siemens financing will commence 6 months from when the contract is signed; 78 months for the MRI at \$28,892.14 per month. Construction financing is 60 months at \$9,908.29, for a total monthly outlay of \$38,800. The board had a special meeting on May 14 in which to review the proposal in depth in order to take action today. Kevin Kessner moved to approve as presented. Gene Davis seconded the motion. Motion carries.

Surgical Services (Action) – Mike has indicated that a draft resolution was in the board packet for consideration, but there are elements in the resolution that we need to refine before action is taken, and is tabled at this time and no action to be taken. The resolution is in regards to the Sheridan Surgical Center, in which SMH is currently a partner.

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SMH will look at acquisition of ownership of the surgical center, and the resolution provides board authorization for Mike to take any and all action as needed in this matter.

FINANCE

Nathan Stutte, CFO reports that April saw some increase in activity. The Welch Cancer Center had 600 unique patient, and the transitional care unit had an average of 15 patients per day for the month. There was a decline in emergency department visits, in the number of deliveries, and the commercial payer mix. There were high costs attributed to the number of patients seen at the cancer center. There was 188 surgical cases in April. There was an overall loss for the month and mitigation is being done to help drive down costs of doing business.

FOUNDATION REPORT

Richard Garber reports that O'Dell Construction has a \$25,000 matching gift to help get the foundation to their final goal for the Growing for You Campaign. The Foundation board shows great leadership and garners commitment, as shown by community engagement and generosity. The Foundation is effective and well known in the state, as seen at any Wyoming Hospital Association meeting, where other foundations gravitate towards our foundation team to learn what they do and how they accomplish all that they do.

Feedback received on the mammography experience at SameDay Health & Imaging, resulted in the Foundation purchasing more comfortable furniture and furnishing to enhance the patient experience, similar to what is found at the hospital. We want to provide the same experience at any of our locations that patients have come to expect.

The Foundation has under \$800,000 to go to fulfill their \$8.1 million commitment to support the Growing for You Campaign. O'Dell Construction is thanked for their contributions to the hospital and the community. Cody states that the Foundation exceeded their 60 tours in 60 days with 76 tours provided during that timeframe.

BUILDING COMMITTEE REPORT

Rob Forister, Director of Facility Services reports that the committee received an update on the behavioral health project, with framing done and steel on track for delivery the second week of June, and with the project on schedule. The committee approved three change orders, resulting in a decrease in the overall project cost. The final number for the pediatric portion of the project was 9.5% under budget, which is a \$(347,000) savings. Jordan Lentz continues to do a stellar job in keeping the various projects on time and consistently under budget. The building committee discussed the MRI as presented and approved by the full board today.

OTHER BUSINESS

Mike recognized Nyle Morgan, who has worked at the hospital 17 years and is retiring this week. We appreciate everything Nyle has done over the years to make the hospital a better place than when he arrived, with a concerted effort and a level of expertise to make things better. Nyle's background is in information systems and that is what brought him to Sheridan. His leadership in operations and granular detail on how systems and hospitals work has been a huge benefit to Sheridan Memorial Hospital. Mike has the utmost respect for Nyle as a person and a healthcare professional. What Nyle has done for the community and the hospital has been tremendous. Nyle has been in the healthcare industry for 48 years and he appreciates the opportunity to do what he enjoys, and thanks extended to Mike for allowing him to be part of the team and vision. We have a great group of people to serve the community every day, and do meaningful work and he sure has enjoyed it.

May is mental health awareness month, and Mike states that SMH is doing a lot of work to put together the space and clinical infrastructure; the human capacity needed to take care of the people in our community and to address the mental health needs of everyone. The past month has been eye opening for the SMH family, and our people have done a tremendous job to bring in resources to support one another with awareness, suicide prevention, postvention, and other resources to lead through personal circumstances that were tremendous. Human Resources,

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EVS, OR, BH and others came together to support the organization and provide the opportunity to understand circumstances, to grieve and to heal. As a leader, there is not a perfect way to do the right thing every time, but having the right people to rely on can have you come close and make the organization a better place.

EXECUTIVE SESSION

Kevin Kessner motioned to end the General Session and go into Executive Session at 4:38 p.m. Shirley Coulter seconded the motion. Motion carried.

General session reconvened at 4:51 p.m. to address medical staff credentialing. Please see above under the Medical Staff Report for action taken.

ADJOURNMENT

With no further matters to come before the board, the meeting adjourned at 4:52 p.m.

Patty Forister, Recorder

Kevin Kessner, Secretary