



**BOARD OF TRUSTEES
MARCH MEETING MINUTES
Wednesday, March 26, 2025 4:00 P.M.**

MEMBERS PRESENT: Jenifer Shassetz, Gene Davis, Tobie Alsup, Shirley Coulter, and Richard Garber
MEMBERS ABSENT: Ron Mischke and Kevin Kessner
OTHERS PRESENT: Mike McCafferty, Dr. Megan Ratterman, Nathan Stutte, Joe Wright, Cody Sinclair, Nyle Morgan, Cathy Bealer, Brendon Kerns, Amy Ligocki, Sharon Krueger, Sean Bonnet, Brittany Goodvin, Brent Maurhoff, Tommi Ritterbusch, Payton Gambill, Bryan Opitz, Kelly Lieb, Jennifer Smith, Korissa Duff, Austin Tromble, Wane Hughes, Ashley Phipps, Tonya Carlson, Rob Forister, Stephanie Williams, Brady Shoemaker, Sarah Dugan, Ann Aksamit, Casi Morgareidge, Tenille Straley, Weston Pope with the Sheridan Press, and Kevin Koile with Sheridan Media

CALL MEETING TO ORDER

Jenifer Shassetz, Vice Chairman called the meeting to order at 4:00 p.m.

PUBLIC COMMENTS, INTRODUCTIONS

None.

APPROVAL OF AGENDA AND MINUTES

Tobie Alsup motioned to approve the agenda as presented. Gene Davis seconded the motion. Motion carried.

Gene Davis moved to approve the minutes of the board meeting held on February 26, 2025 as presented. Richard Garber seconded the motion. Motion carried.

QUALITY COMMITTEE REPORT

Tommi Ritterbusch, Director of Continuous Improvement states that the committee reviewed moderate sedation, code blue/rapid response, safety goals, restraints and seclusion data, patient wristband and medication scanning, inpatient and outpatient falls, avoidable days, readmission rates, core measures, tracer/audits, safety events and reviewed star rating measures. SMH has a readmission rate of 2.9%, well below the national average of 14.4%. There are no negative trends or areas of concern noted.

PATIENT EXPERIENCE REPORT

Kelly Lieb, Director of Patient Experience reports that the committee reviewed net promotor scores (NPS) in the ambulatory clinic areas. The net promoter score (NPS) in the Heart Center has exceeded the target goal of 90% with a score of 91.7. Scheduling is happening within Internal Medicine, insuring patients leave with their next appointment in hand. Call volumes are improving in rheumatology, cardiopulmonary rehab identifying missed referrals, and respiratory therapy identified why patients are not coming to their appointments. The lab has made huge strides with their critical strategic goal with a sustained metric of 93.5. Wyoming Rehab is at capacity working with orthopedics, runners and pelvic floor rehabilitation. The committee will review HCAHPS next month.

MEDICAL STAFF REPORT

Dr. Ratterman reports that credentialing will be done in executive session. No other business to present at this time.

After review and discussion in Executive Session, Dr. Ratterman, on behalf of the Medical Executive Committee and Credentials Committee recommends the following Medical Staff Initial Appointments, Medical Staff Renewals, and requests for Additional Privileges for consideration and approval.

March Board Meeting
Board of Trustee Meeting Minutes
March 26, 2025

MEDICAL STAFF INITIAL APPOINTMENTS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization	Name	Category	Specialty	Renewal Date	Affiliated Organization
Jeffrey Hebert, MD	Teleradiology/Del egated (No Membership)	Radiology		Real Radiology		Physician cosign			
					Vamshi K. Sai Balasetti, MBBS	Consulting -No Admit w/o Active Physician cosign	Neurology		Blue Sky Neurology
					Karen G. Phillips, MD	Teleradiology/Del egated (No Membership)	Radiology		Real Radiology
					Sameer Sharma, MD	Consulting -No Admit w/o Active Physician cosign	Neurology		Blue Sky Neurology
					Bryan T. Suchecki, MD	Teleradiology/Del egated (No Membership)	Radiology		Real Radiology
Katy A. Helms, MD	Consulting -No Admit w/o Active	Neurology		Blue Sky Neurology	Zi Rong Xu, Md	Teleradiology/Del egated (No Membership)	Radiology		Real Radiology

MEDICAL STAFF RENEWALS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Christopher D. Bilyeu, R.T. (R) (ARRT)	Physician Assistant	Radiology	4/01/2025	SMH
Shana Eaglefeathers, DO	Locums (Privileges Only - No Membership)	Hospitalist	4/05/2025	CompHealth

MEDICAL STAFF ADDITIONAL PRIVILEGE REQUEST

Name	Category	Specialty
Lindsay Capron, MD	Active Staff-May Admit	OB/GYN
Jeremy Zebroski, MD Jory Wasserburger, MD Anthony Quinn, MD Justin Steinert, MD Brian Laman, MD	Active Staff – May Admit	Orthopedic Surgery

Tobie Alsop moved to approve the medical staff initial appointments and medical staff renewals as presented. Gene Davis seconded the motion. Motion carries.

Shirley Coulter moved to approve the medical staff additional privilege request as presented. Gene Davis seconded the motion. Motion carries.

March Board Meeting
Board of Trustee Meeting Minutes
March 26, 2025

ADMINISTRATION REPORT

Safety Officer – attached for the boards consideration is the letter designating and authorizing Rob Forister as the Environmental Safety / Security Officer for the organization. This is a Joint Commission requirement, relevant to patient safety as it relates to the physical environment of the facility. This appointment also encompasses oversight of the Environment of Care Safety Committee. Jen Shassetz motioned to approve the appointment of Rob Forister to the role of Environmental Safety /Security Officer. Shirley Coulter seconded the motion. Motion carries.

Revenue Cycle – Nathan Stutte, Chief Financial Officer (CFO) provides an overview of where the hospital sits with a tough payer mix, making it challenging to create a positive operating margin, and to bring in payments for services provided. Opportunities have been identified in prior authorization, billing, and partnering with third party vendors for patient payment opportunities. SMH is credentialing our providers all over the country to insure we are reimbursed for out of state Medicaid opportunities. We continue to be challenged as a rural hospital with a tough payer mix and the demographics of our community.

Strategic Planning Update – Mike has made multiple presentations to the medical staff, foundation donors, and various community members and organizations, similar to what was presented to the board a couple of months ago. Mike wants everyone to have an understanding of the strategic nature of healthcare in our region and what healthcare systems are doing across the country, and the impact on our community. Cody Sinclair has been instrumental in pulling donor meetings together. If the board members have anyone they would like Mike to speak to, please let him know.

The Joint Commission was here to survey the hospital a couple of months ago, and Mike would like to recognize Tommi Ritterbusch and Ann Aksamit for their work. Tommi and Ann shoulder a lot of responsibility of industry regulations, besides that of the hospital. Mike extends his thanks to both with their work with the Joint Commission and their leadership within the organization.

Mike extends his thanks to Tonya Carlson, who has been instrumental in her role as the executive director at Green House Living for Sheridan. She has a huge responsibility with the regulations, clinical quality, and the culture of caring of the staff at Green House. She has gone through three Sate inspections, and has shown outstanding leadership.

Jordan Lentz has done a tremendous job of keeping the construction projects being on time and on / or under budget for SMH. This is not an easy task, and it takes someone who knows the business and can communicate with the contractors to get the work done. Thanks extended to Jordan for his work on all the projects that have gotten SMH to where we are at.

FINANCE

Nathan Stutte, CFO reports that the finance committee reviewed February performance and revenue cycle continues to struggle and business levels are down, resulting in a loss in operations for the month and days of cash on hand. The Cath Lab was built ten years ago, and the equipment is now at end of life. SMH has an agreement with Siemens to replace the equipment in four years, although the service agreement is only supported for two more years. A determination will need to be made on how to cover the two year gap. Options will be presented for review.

FOUNDATION REPORT

Richard Garber reminds everyone that there is a tour of the new pediatric unit after the meeting and encourages everyone to attend. Mike thanks Joe, Jordan, Rob, nursing staff and the pediatricians who helped with the design, reminding us that it takes many people to make this happen.

March Board Meeting
Board of Trustee Meeting Minutes
March 26, 2025

Cody Sinclair, Chief Development Officer states that the Foundation board did a performance evaluation and have come up with a list of improvements and what they can do better. Cathy Bealer, Chief Nursing Officer and Ada Kirven, Director of Donor Relations will start working on education scholarship opportunities. Last year there were 45 different scholarship recipients. With the challenges of staffing radiology and imaging, there may be a specific scholarship behind that to grow our staff for that specific area of need. The foundation committee is finishing out a campaign on 60 tours in 60 days, to show donors or potential donors the whole campus and the great work happening across the organization and on services offered. Let Cody know of any groups that would like a tour.

BUILDING COMMITTEE REPORT

Rob Forister, Director of Facility Services states that the pediatric unit was completed under budget and will be ready to be utilized next week. The EmPATH continues with the south west portion of med surg having gone through demolition and is now framed in. The project is moving along nicely.

OTHER BUSINESS

None.

EXECUTIVE SESSION

Gene Davis motioned to end the General Session and go into Executive Session at 4:36 p.m. Tobi Alsup seconded the motion. Motion carried.

General session reconvened at 4:50 p.m. to address medical staff credentialing. Please see above under the Medical Staff Report for action taken.

ADJOURNMENT

With no further matters to come before the board, the meeting adjourned at 4:52 p.m.

Patty Forister, Recorder

Kevin Kessner, Secretary