



**BOARD OF TRUSTEES  
FEBRUARY MEETING MINUTES  
Wednesday, February 26, 2025 4:00 P.M.**

**MEMBERS PRESENT:** Ron Mischke, Jenifer Shassetz, Gene Davis, Tobie Alsup, Kevin Kessner, and Richard Garber

**MEMBERS ABSENT:** Shirley Coulter

**OTHERS PRESENT:** Mike McCafferty, Dr. Megan Ratterman, Nathan Stutte, Joe Wright, Cody Sinclair, Nyle Morgan, Cathy Bealer (via phone), Dr. Gross, Brendon Kerns, Amy Ligocki, Nick Siddle (County Commissioner), Megan Ripley, Sharon Krueger, Sean Bonnet, Brittany Goodvin, Brent Maurhoff, Tommi Ritterbusch, Payton Gambill, Kristen Czaban, Bryan Opitz, Liz Dearcorn, Korissa Duff, Jasmine Slater, Tonya Carlson, Rob Forister, Stephanie Williams, Dr. Doughty, Jenny Teel, Ada Kirven, Brady Shoemaker, Sarah Dugan, Alaina Bergstrom, Ann Aksamit, Erin Dunn with NEWPA, Jennifer Rasp-Vaugh, Collette Miller, Austin Tromble, Erin Oetken, Jennifer Gaona, Casi Morgareidge, Tenille Straley, and Kevin Koile with Sheridan Media

**CALL MEETING TO ORDER**

Ron Mischke, Chairman called the meeting to order at 4:01 p.m.

**PUBLIC COMMENTS, INTRODUCTIONS**

None.

**APPROVAL OF AGENDA AND MINUTES**

Ron Mischke motioned to approve the agenda as presented. Tobie Alsup seconded the motion. Motion carried.

Kevin Kessner moved to approve the minutes of the board meeting held on January 29, 2025 as presented. Gene Davis seconded the motion. Motion carried.

Gene Davis moved to approve the minutes of the special board meeting held on February 18, 2025 as presented. Tobi Alsup seconded the motion. Motion carried.

**QUALITY COMMITTEE REPORT**

Tommi Ritterbusch, Director of Continuous Improvement presents a recap of what the committee reviewed, including approval of the Quality Assurance Performance plan for Sheridan Green House, the 2025 Environment of Care plans, medication errors and medication adverse events, community acquired pneumonia, return to surgery data, critical tests/results in nursing and radiology, mammography callback rates, patient care service contracts, core measures and safety events. . There are no negative trends or areas of concern noted.

**PATIENT EXPERIENCE REPORT**

Tommi Ritterbusch reports that the committee had a great meeting and reviewed the access of care for our patients, the growth of behavioral health with 160 new patients, the services offered at SameDay Health and Imaging, the patient directed blood draws effective March 1 at all locations, engagement of the radiology team and primary care employees, and the high patient satisfaction scores at the heart center.

**MEDICAL STAFF REPORT**

Dr. Ratterman reports that the third annual Sheridan County Medical Society Gala was successful with approximately \$17,000 to go towards scholarships. Medical staff will do interviews in March with awarding scholarships in April.

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After review and discussion in Executive Session, Dr. Ratterman, on behalf of the Medical Executive Committee and Credentials Committee recommends the following Medical Staff Initial Appointments, Medical Staff Renewals, and requests for Additional Privileges for consideration and approval.

***MEDICAL STAFF INITIAL APPOINTMENTS (ACTION)***

Name	Category	Specialty	Renewal Date	Affiliated Organization
Matthew Bourne, DO	Teleradiology/Delegated (No Membership)	Radiology		Real Radiology
Muneer Desai, MD	Teleradiology/Delegated (No Membership)	Radiology		Real Radiology
Kristina Duffy, MD	Consulting -No Admit w/o Active Physician cosign	Tele-Neurology		Blue Sky Neurology
Laura Fischer, APRN	Advanced Practice Clinician - Nurse Practitioner	Medicine		SMH Green House
Tessa Franklin, MSW, LCSW	Non-Member LIP - Mental Health Consult (Psych, Mental Health)	Medicine		Sheridan Memorial Hospital Case Management
Kyle Hirschman, DO	Teleradiology/Delegated (No Membership)	Radiology		Real Radiology
Eric Munoz, MD	Teleradiology/Delegated (No Membership)	Radiology		Real Radiology
Ammar Tarabichi, MBBS	Consulting -No Admit w/o Active Physician cosign	Tele-Neurology		Blue Sky Neurology

Name	Category	Specialty	Renewal Date	Affiliated Organization
Yuyang Zhang, MBBS	Teleradiology/Delegated (No Membership)	Radiology		Real Radiology

***MEDICAL STAFF RENEWALS (ACTION)***

Name	Category	Specialty	Renewal Date	Affiliated Organization
Autumn Barrett, PA-C	Advanced Practice Clinician Physician Assistant	Medicine	3/03/2025	SMH Hospitalist
Kathryn Cambron, MD	Teleradiology/Delegated (No Membership)	Radiology	3/06/2025	Real Radiology
Timothy Conner, MD	Telemedicine/Delegated (No Membership)	Radiology	3/06/2025	Real Radiology
Alexandru David, MD	Telemedicine/Delegated (No Membership)	Medicine	3/22/2025	Rocky Mountain Infectious Disease
Mark Dowell, MD	Telemedicine/Delegated (No Membership)	Medicine	3/22/2025	Rocky Mountain Infectious Disease
Ghazi Ghanem, MD	Telemedicine/Delegated (No Membership)	Medicine	3/22/2025	Rocky Mountain Infectious Disease
Stanley Smith, MD	Teleradiology/Delegated (No Membership)	Radiology	3/06/2025	Real Radiology

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**MEDICAL STAFF ADDITIONAL PRIVILEGE REQUEST (ACTION)**

Name	Category	Specialty		Cred Cmte.	MEC
Barry Mangus, MD	Active Staff – May Admit	General Surgery		2/11/2025	02/20/2025
Tanja Sloan, PAC	Physician Assistant	Cardiology		2/11/2025	02/20/2025

Tobie Alsup moved to approve the medical staff initial appointments, medical staff renewals, and request for additional privileges as presented. Kevin Kessner seconded the motion. Motion carries.

**ADMINISTRATION REPORT**

Trauma Resolution – attached for the boards consideration is the Trauma Designation Resolution. It is a requirement of the State Trauma Review Group and the American College of Surgeons, acknowledging the commitment of our board of trustees to maintain a Level III Trauma Center. Jenifer Shassetz moved to approve the Trauma Resolution as presented. Richard Garber seconded the motion. Motion carries.

Sheridan Green House Operating Agreement - The attached operating agreement for Sheridan Long Term Care LLC which owns Sheridan Green House, offers a series of protection and allows for Mike to manage the company as CEO, with the duties the same as the governing documents for the hospital. This also allows for a more direct, and cleaner reporting structure. Tonya Carlson remains as the executive administrator of Sheridan Green House. Gene Davis moved to approve the operating agreement as presented. Tobie Alsup seconded the motion. Motion carries.

Strategic Planning – Mike will be meeting with medical staff over the course of several evenings (2/27, 3/04, 3/5, and 3/6), to listen to their concerns and receive input on our path forward in the community. Mike will share any feedback he receives with the board.

Recruitment - Mike reminds the board that we have some physicians coming on this summer with the addition of Kelsey Ferris, MD in emergency medicine, AJ Ferris MD joining the anesthesiology team, Luke Leary, MD joining the hospitalist team, and spine surgeon Jim Ulibarri, MD and his assistant Sean Schoonover. Mike continues to work on other areas of need within the medical staff to meet the care needs of the community.

**FINANCE**

Nathan Stutte, CFO reports that we experienced a much busier January with growth in the cath lab, emergency department, cancer center, and a very busy time in women's health. The transitional care unit had an average daily census of 18.2 patients. Although we were busier, we had increased costs in several areas, resulting in a negative operating margin for the month, and affecting our cash position negatively as well. The focus continues to be on rev cycle, implementing a Doorstep program with ClearBalance, and work with Wakefield as a billing partner.

**FOUNDATION REPORT**

Richard Garber reports that the Chamber of Commerce and the Foundation Board benefited from Mike's presentation the hospital board received, finding it very educational. The Foundation board walked away with talking points for their interactions with the public. The surgery manager, Emma Groteluschen presented for foundation funding, on a specific piece of equipment needed in the operating room. The Auxiliary entertained the funding request as well, challenging the Foundation board to match their gift towards the purchase, which was approved. The Foundation board also approved vein finders for the operating room and med-surg units. This equipment positively impacts patient care and the patient experience.

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### **BUILDING COMMITTEE REPORT**

Rob Forister, Director of Facility Services updates the board on the pediatric project, with City and State inspections happening today in order to get final approval to obtain a certificate of occupancy. There will be an open house on March 26 immediately following the board meeting. Demolition has begun on med-surg south/west end for the behavioral health project. This is moving along quickly and we are currently ahead of schedule.

### **OTHER BUSINESS**

None.

### **EXECUTIVE SESSION**

Ron Mischke moved to go into Executive Session at 4:23 p.m. Gene Davis seconded the motion. Motion carried.

General session reconvened at 4:34 p.m. to address medical staff credentialing. Please see above under the Medical Staff Report for action taken.

Gene Davis moved to go back into Executive Session at 4:35 p.m. Kevin Kessner seconded the motion. Motion carries.

General session reconvened at 5:01 p.m. to take action on a resolution appointing Mike McCafferty as the agent for the hospital for collection of outstanding claims. Tobie Alsup moved to approve the resolution as discussed. Kevin Kessner seconded the motion. Motion carries.

### **ADJOURNMENT**

With no further matters to come before the board, the meeting adjourned at 5:02 p.m.

Patty Forister, Recorder

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Kevin Kessner, Secretary