



**BOARD OF TRUSTEES  
MAY MEETING MINUTES  
Wednesday, May 31, 2023 4:00 P.M.**

**MEMBERS PRESENT:** Shirley Coulter, Kevin Kessner, Joe Wright, Jenifer Shassetz, Gene Davis, and Ron Mischke, and Andrea Mellinger

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Mike McCafferty, Dr. Shaun Gonda, Nyle Morgan, Cathy Bealer, Nathan Stutte, Rob Forister, Ann Aksamit, Alaina Bergstrom, Brady Shoemaker, Amy Ligoeki, Cody Sinclair, Ada Kirven, Dr. William Doughty, Dr. Luke Goddard, Kelly Lieb, Amy Turpin, Bryan Opitz, Sharon Krueger, Tommi Ritterbusch, Ashlee Winnee, Jennifer Pfister, Jennifer Rasp-Vaughn, Collette Miller, Brent Maurhoff, Erin Oetken, Jennifer Goana, Brittany Goodvin, Shelby Kruse with the Sheridan Press, and Kevin Koile with Sheridan Media

**CALL MEETING TO ORDER**

Shirley Coulter, Chairman, called the meeting to order at 4:01 p.m.

**PUBLIC COMMENTS, INTRODUCTIONS**

There are no introductions at this time.

**APPROVAL OF AGENDA AND MINUTES**

Kevin Kessner moved to approve the agenda as presented. Joe Wright seconded the motion. Motion carried.

Gene Davis moved to approve the minutes of the April board meeting held on May 3, 2023. Joe Wright seconded the motion. Motion carried.

**QUALITY COMMITTEE REPORT**

Amy Turpin, Director of Continuous Improvement, provided a recap of the data reviewed by the committee relevant to hospital-acquired infections, hand hygiene, multi drug resistant organisms, readmission rates, medication adverse events and medication errors, organ procurement conversion rates, patient care contracted services, visitor falls, inpatient falls, core measures and safety events. There are no concerns or trends to report.

Organ donations are below the national average. Ron Mischke states that community education and awareness is needed to increase organ donation in the Sheridan area. Donations benefit local, national and international needs. Brent Maurhoff informs the board on how the data is acquired to know where SMH stands for organ donation nationally.

**PATIENT EXPERIENCE REPORT**

Kelly Lieb, Director of Patient Experience reports that there is forward momentum happening and is excited to see the framework coming together and a cadence created based on data. SMH is getting closer to the five star rating for patient experience, with great improvement in communication. Work on access and wait times in scheduling is being addressed and has improved.

HealtheLife Friday is a success and a culture change for the community. Physician directed labs for disease management is happening in the clinic, where it should be.

Ron Mischke acknowledges Kelly for obtaining her leadership doctorate, which will serve her well in her new position. Kelly has a Masters of Physician Assistant Studies and Doctor of Medical Science from Rocky Mountain College.

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## **MEDICAL STAFF REPORT**

Dr. Gonda, on behalf of the Medical Executive Committee and Credentials Committee presents the following Medical Staff Initial Appointments, Medical Staff Renewals, and request for added privileges for consideration.

### **MEDICAL STAFF INITIAL APPOINTMENTS (ACTION)**

Name	Category	Specialty	Renewal Date	Affiliated Organization
Alicia Bennett, DO	Consulting -No Admit w/o Active Physician cosign (Telemedicine only)	Neurology		Blue Sky Neurology
Ray Bogitch, MD	Consulting -No Admit w/o Active Physician cosign(Telemedicine only)	Neurology		Blue Sky Neurology
Ira Chang, MD	Consulting -No Admit w/o Active Physician cosign(Telemedicine only)	Neurology		Blue Sky Neurology
Christopher Fanale, MD	Consulting -No Admit w/o Active Physician cosign(Telemedicine only)	Neurology		Blue Sky Neurology
Kourosh Kahkeshani, DO	Consulting -No Admit w/o Active Physician cosign(Telemedicine only)	Neurology		Blue Sky Neurology
Maninder Pal Kaur, MD	Consulting -No Admit w/o Active Physician cosign(Telemedicine only)	Neurology		Blue Sky Neurology
Lise A. Labiche, MD	Consulting -No Admit w/o Active (Telemedicine only)Physician cosign	Neurology		Blue Sky Neurology
Richard Monroe, MD	Consulting -No Admit	Neurology		Blue Sky

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Name	Category	Specialty	Renewal Date	Affiliated Organization
	w/o Active Physician cosign(Telemedicine only)			Neurology
Elizabeth North, DO	Consulting -No Admit w/o Active Physician cosign(Telemedicine only)	Neurology		Blue Sky Neurology
Umar Saeed, MD	Consulting -No Admit w/o Active Physician cosign(Telemedicine only)	Neurology		Blue Sky Neurology
Saad Abdul Sami Mir, MD	Consulting -No Admit w/o Active Physician cosign(Telemedicine only)	Neurology		Blue Sky Neurology
Jeffrey C. Wagner, MD	Consulting -No Admit w/o Active Physician cosign (Telemedicine only)	Neurology		Blue Sky Neurology

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**MEDICAL STAFF RENEWALS (ACTION)**

Name	Category	Specialty	Renewal Date	Affiliated Organization
Tyler L. Dickey, MD	Active Staff	Emergency Department		SMH
Wendy Price PAC	Advanced Practice Clinician - Physician Assistant	Medicine-Cardiology	6/11/2023	SMH Heart Center

**MEDICAL STAFF NEW ADDED PRIVILEGES (ACTION)**

Name	Category	Specialty	Additional Request
Joshua Scott, MD	Active Staff with Admit	General Surgery	Bariatric Surgery Privilege

Joe Wright moved to approve the Initial Medical Staff Appointments and Medical Staff Renewals as presented. Kevin Kessner seconded the motion. Motion carried.

**ADMINISTRATION REPORT**

Physician Recruitment – Mike reports that we continue to gauge the community needs and have hired Dr. Allison Dawson to join the Internal Medicine practice in October 2023. Dr. Zachary Zemore has been hired as a Hospitalist, and he will begin in October 2023, as well. Sheridan Memorial Hospital will continue to look at different specialties, and would like to add another hospitalist and a family medicine physician. Work continues assisting the pediatric group to grow their practice, along with assisting recruitment for the anesthesia group. SMH is actively recruiting for a medical oncologist to support Dr. Ratterman and Dr. Lucas at the Welch Cancer Center (WCC). Dr. Turnbough will begin in October 2024, joining Dr. Widener in Rheumatology. SMH went through the process of a physician demand analysis based on population and needs, and we are in a good position, but see the need to grow to meet the needs of the community.

SMH has collaborated with a company to do a Community Health Needs Assessment, which will be launched in a couple of weeks. There is 400 direct contacts identified, plus another 300 to gather information on community needs. The final report is expected in August and the information posted on the website. The highlights will be shared with the board prior to release.

Design Development – Rob Forister discusses the design development process, to insure the board understands the structure of what is needed to proceed with all the various upcoming projects, and to not interrupt the department flow and patient care needs in any of the affected areas. On each project, the architects meet with the stakeholders on the concept or design of the area in order for construction documents to be developed and issued. As mentioned before, the Pharmacy and Respiratory Therapy areas will be the first project in a line of projects, to get to the completion of the behavioral health unit. Rob will develop a Gant chart, outlining the milestones and timeline once all of the information has been received from the architects and engineers (CTA and ACE).

Helmsley Trust Gift – Mike reminded the board that we initially worked with the Helmsley Trust on the Welch

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Cancer Center project about 12 years ago, in which the trust funded \$3M for a new linear accelerator at that time. Helmsley also worked through the Billings Clinic for a rural health residency program, and provided funds and equipment for EMS during the pandemic as well. Cody and Ada had great conversations with the trust and applied for a grant to match that of the Sheridan County gift to fund the new behavioral health unit. Cody Sinclair reports that the grant application was a success and SMH was approved for a \$2.5M grant to help bring behavioral health to the community. To recap, SMH will receive \$5.9M from the American Rescue Plan Act funds, \$2.5M from Sheridan County, and a matching grant of \$2.5M from the Helmsley Trust. There is another \$900K to procure through fundraising efforts of the SMH Foundation.

### **FINANCE**

Nathan Stutte, CFO reports that April was a difficult month, with gross revenues declining by 12%. This was not unique to any one area, but a significant decline across the board. The first month of every quarter is heavy in cash outflow, resulting in a decline in cash on hand. The payer mix was positive and uninsured remained steady. The expenses are in line with volumes. May results are favorable, with increased surgical volumes and the clinics are busy. YTD SMH is down about 2% in operations. There will be an in depth review of the revenue cycle process as we look for improved results.

June will be a budget month and Nathan is reviewing the final draft of the department budgets. The EmPATH project is complex on how funds come in and expended in support of the project. Nathan will map out cash flow for the next three years. Nathan will review with the Finance Committee, prior to bringing to the full board for approval. The expectation is that SMH will operate at a small loss once the behavioral health unit gets off the ground.

Linear Accelerator (Action) – the WCC has had the current LINAC for the past 11 years and it is at the end of its life expectancy. Attached to the packet is a bid from Varian, a division of Siemens to replace the LINAC at a cost of \$3,142,412.00. The lead-time for receipt of the machine is 14 months, so if approved today, timeline completion would be October 2024. SMH would do a finance lease for seven years. There would be additional construction costs, which are yet to be determined by Varian.

Kevin Kessner requests amendment of the agenda to note that the Linear Accelerator is an Action Item and that a formal request of the SMH Foundation to help in the funding of the LINAC is requested. Joe Wright seconded the motion. Motion carried.

Gene Davis on behalf of the Finance Committee requests approval of the capital request for the Linear Accelerator replacement and officially requesting assistance from the SMH Foundation for \$500K toward the project. Ron Mischke seconded the motion. Motion carried.

### **FOUNDATION REPORT**

Cody Sinclair reports that the foundation board toured the breast boutique at the WCC last week and they had a great meeting. The Foundation Golf Tournament will be on Friday, June 23. Registration information will be sent to the board.

### **BUILDING COMMITTEE REPORT**

Jen Shassetz reports that the building committee had a brief meeting. Rob Forister reports that the boiler will be arriving next week, but there is not a rigging crew available for placement. The generator is delayed another two weeks, with expected delivery the end of June. The elevator is delayed another two months and the company will not commit to a firm date. We placed the order a year and a half ago.

### **OTHER BUSINESS**



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None.

### **EXECUTIVE SESSION**

Shirley Coulter made the motion to move into Executive Session at 4:40 p.m. to address personnel and legal matters. Gene Davis seconded the motion. Motion carried.

General session reconvened at 4:54 p.m. to address medical staff credentialing. Please see above under the Medical Staff Report for action taken.

Shirley Coulter motioned to go back into Executive Session at 4:55 p.m. Kevin Kessner seconded the motion. Motion carried.

### **ADJOURNMENT**

With no further matters to come before the board, the meeting adjourned at 5:10 p.m.

Patty Forister, Recorder

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Andrea Mellinger, Secretary