



**BOARD OF TRUSTEES
APRIL MEETING MINUTES
Wednesday, May 3, 2023 4:00 P.M.**

MEMBERS PRESENT: Shirley Coulter, Kevin Kessner, Joe Wright, Jenifer Shassetz, Gene Davis, and Ron Mischke

MEMBERS ABSENT: Andrea Mellinger

OTHERS PRESENT: Mike McCafferty, Dr. Shaun Gonda, Nyle Morgan, Cathy Bealer, Nathan Stutte, Rob Forister, Ann Aksamit, Brady Shoemaker, Amy Ligocki, Cody Sinclair, Ada Kirven, Dr. William Doughty, Dr. Goddard, Kelly Lieb, Amy Turpin, Bryan Opitz, Sharon Krueger, Tommi Ritterbusch, Jennifer Pfister, Jennifer Rasp-Vaughn, Tyler Crossley, Jennifer Smith, Jessica Lucas, Dr. Josh Scott, Collette Moore, Chris Bilyeu, Brent Maurhoff, Erin Oetken, and Shelby Kruse with the Sheridan Press

CALL MEETING TO ORDER

Shirley Coulter, Chairman, called the meeting to order at 4:01 p.m.

PUBLIC COMMENTS, INTRODUCTIONS

There are no introductions at this time.

APPROVAL OF AGENDA AND MINUTES

Gene Davis moved to approve the agenda as presented. Kevin Kessner seconded the motion. Motion carried.

Joe Wright moved to approve the minutes of the March board meeting held on March 29, 2023. Jenifer Shassetz seconded the motion. Motion carried.

QUALITY COMMITTEE REPORT

Amy Turpin, Director of Continuous Improvement, provided a recap of the data reviewed by the committee relevant to pressure ulcers, emergency detention and Title 25 patients, tracer activity and audits, pain assessment, medication scanning, alarm fatigue, employee injuries, patient feedback, trauma reports, stroke and safety event reporting. There are no concerns or trends to report.

PATIENT EXPERIENCE REPORT

Ron Mischke mentions that there are some great initiatives being developed and coming to the organization. Kelly Lieb, Director of Patient Experience provided highlights of the patient/family advisory committee being developed and other project initiatives.

MEDICAL STAFF REPORT

Amy Ligocki, on behalf of Dr. Gonda, introduces Dr. Josh Scott as a special guest with a new service request to develop a Metabolic and Bariatric Surgery Program. Dr. Scott states that he has a high-level vision of services to the community. A program such as this will have an impact on patients in the region with bariatric and obesity related diseases. A goal for the program will be to obtain accreditation by the Metabolic and Bariatric Surgery Accreditation and Quality Improvement Program. Dr. Scott is a Fellowship trained minimally invasive gastroenterology intestinal surgeon in metabolic and bariatric procedures. The program would include pre-op counseling, meeting with a nutritionist as well as the physician. The follow up process is to meet with the physician at three months post op, six months, twelve months, and then annually due to recidivism of this chronic disease. The metabolic disorder predisposes the patient to failing weight loss surgery. Implementation will be contingent on education of staff, the accreditation process and experience. Shirley Coulter moved to approve this new service line request. Gene Davis seconded the motion. Motion carried.

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Dr. Gonda, on behalf of the Medical Executive Committee and Credentials Committee presents the following Medical Staff Initial Appointments and Medical Staff Renewals for consideration.

MEDICAL STAFF INITIAL APPOINTMENTS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Jake Vrdoljak, MD	Telemedicine / Delegated	Radiology		Real Radiology

MEDICAL STAFF RENEWALS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Shannon Calhoun DO	Telemedicine / Delegated	Radiology	5/29/2023	Real Radiology
Bridgette Baker RNC	Advanced Practice Clinician	OBGYN	5/28/2023	SMH Women's Clinic
Kirk Brauer MD	Active Staff – May not Admit	Anesthesiology	5/26/2023	Big Horn Anesthesia Associates
Kelly Lieb DMSc, PAC	Advanced Practice Clinician	Emergency Medicine	5/8/2023	SMH Emergency Department
Rebekah Montgomery, DNP, FNP-C	Advanced Practice Clinician	Primary Care	5/29/23	SMH Primary Care

Kevin Kessner moved to approve the Initial Medical Staff Appointments and Medical Staff Renewals as presented, with Dr. Gonda and Dr. Taylor reviewing Dr. Calhoun's radiology reads for six months for quality control purposes. Ron Mischke seconded the motion. Motion carried.

ADMINISTRATION REPORT

SLIB Funding Update - SMH submitted grant applications to the State Loan and Investment Board for various projects funded through the American Rescue Plan Act (ARPA). SMH had the EmPATH and Crisis Stabilization Unit funded, as well as the Emergency Department triage. There were still funds available through the State, so SMH submitted two proposals for potential funding to finish the HVAC routing system for air handling and an electrical upgrade on the second and third floors and the Supply Chain/Material Management area relocation. SMH was successful in obtaining \$995,000 to finish the HVAC and electrical system.

Physician Recruitment – SMH has obtained a physician demand and needs assessment for our region. The report provides data needed to determine if SMH has the correct number of physicians and specialties based on area population for the next five years. Although we are in good shape, SMH is recruiting for a medical oncologist to collaborate with Dr. Ratterman; and SMH is looking to the future to build on radiology. A hospitalist has been signed and an Internal Medicine physician will be starting in the fall.

Master Plan - Work with Cushing Terrell has begun on design development. In order for the behavioral health plan to come to fruition, other projects need to happen first. Meetings with the stakeholders on the design concept to get final documents in place. Construction documents needed by fall of 2023 for everything completed by

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December 2026. SMH is short of funds for the project and will rely on the Foundation to help meet the goal with fundraising efforts.

FINANCE

Nathan Stutte, CFO reports that SMH had a positive financial showing for the month of March, limited capital activity helped to improve cash on hand and there is an improvement in days in accounts receivable. The payer mix continues to fluctuate and a notable increase in clinic activity. Operating costs remain high; there is an increase in drug costs at the Welch Cancer Center, and a high utilization of the health plan.

Nathan reports that the Medical Assistance Policy previously reviewed and approved by the board, will be in effect tomorrow. SMH will request asset information as a part of the program requirement to insure that patient qualifies for the assistance.

Bids from three collection vendors were reviewed. A selection was made and SMH is looking for improved performance and a cost savings for the hospital.

Linear Accelerator (LINAC) - The plan is to replace the LINAC for the upcoming capital year. SMH getting in front of the end of life of the LINAC and the long lead-time to receive a replacement. Potential receipt if ordered in the next couple of months is October 2024. SMH will request the Foundation's support of the purchase. SMH would potentially be without a LINAC for up to four weeks and we would have our patients travel to receive their radiation. Comfort Care funds would be utilized to assist with travel costs in support of our patients. Nathan will come back next month with a proposal for the board to take action on, with no financial commitment until fall of 2024.

Longtime employee Brian Hooge is recognized. Brian works on every piece of radiation equipment on campus. Brian is quiet, unassuming and so valuable to the organization. SMH has saved money without having to purchase a maintenance agreement because we have Brian. Mike wants to take this opportunity to recognize him and let the board know how amazing Brian is.

FOUNDATION REPORT

Cody Sinclair reports that the Foundation board met last week. There is great engagement of the strategic plan and some exciting things happening. Dr. Doughty is doing a great job representing the board and Joe Wright is connecting the hospital and foundation boards, as the liaison. Patient stories of care have been received and shared, noting how impactful the message is and drives the work of our employees. Next week the Foundation will help celebrate nurses and hospital week. Cody reminds the board that the Foundation Golf Tournament will be on Friday, June 23 at the Powder Horn.

Ada Kirven, Director of Donor Relations talks about the scholarship program. Ada is working with the managers and leadership on collecting applications, as the Foundation continues to support education. The scholarship program helps with some special training opportunities as well, that do not make it in the department budget for the year.

BUILDING COMMITTEE REPORT

Jen Shassetz reports that the building committee had a good meeting with multiple projects going on. Rob Forister, Director of Facilities outlined current and potential projects. The equipment for multiple projects such as the boiler, generator, elevator, and cooling system should be received in June. The generator has been on order for 59 weeks.

OTHER BUSINESS

None.

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EXECUTIVE SESSION

Shirley Coulter made the motion to move into Executive Session at 4:51 p.m. to address personnel and legal matters. Joe Wright seconded the motion. Motion carried.

General session reconvened at 5:21 p.m. to address medical staff credentialing. Please see above under the Medical Staff Report for action taken.

Shirley Coulter motioned to go back into Executive Session at 5:23 p.m. Joe Wright seconded the motion. Motion carried.

ADJOURNMENT

With no further matters to come before the board, the meeting adjourned at 5:50 p.m.

Patty Forister, Recorder

Andrea Mellinger, Secretary