



**BOARD OF TRUSTEES
NOVEMBER MEETING MINUTES
Wednesday, November 29, 2022 4:00 P.M.**

MEMBERS PRESENT: Shirley Coulter, Joe Wright, Ron Mischke, Jenifer Shassetz, Gene Davis, and Kevin Kessner, and Andrea Mellinger

MEMBERS ABSENT:

OTHERS PRESENT: Mike McCafferty, Dr. Shaun Gonda, Dr. Luke Goddard (via phone), Holly Zajic, Nyle Morgan, Nathan Stutte, Cathy Bealer, Rob Forister, Dr. William Doughty, Ada Kirven, Amy Ligocki, Cody Sinclair, Ann Aksamit, Tommi Ritterbusch, Amy Turpin, Bryan Opitz, Jennifer Smith, Erin Oetken, Brittany Goodvin, Brent Maurhoff, Chris Bilyeu, Sean Bonnet, Andrea Paulson, Jasmine Slater, and Kristen Czaban with the Sheridan Press

CALL MEETING TO ORDER

Shirley Coulter, Chairwoman, called the meeting to order at 4:02 p.m.

PUBLIC COMMENTS, INTRODUCTIONS

None.

APPROVAL OF AGENDA AND MINUTES

The November board meeting agenda was presented and Ron Mischke moved to approve the agenda. Andrea Mellinger seconded the motion. Motion carried.

The minutes for the October board meeting held on October 26, 2022 were presented. Kevin Kessner moved to approve the minutes as presented. Gene Davis seconded the motion. Motion carried.

QUALITY COMMITTEE REPORT

Amy Turpin reports the following:

- Inpatient falls – there has been a slight increase over the past two months and measures are being reviewed.
- Readmissions – SMH readmission rates remain below the national average.
- Core Measures – SMH continues to score better than the national level.
- Adverse Drug Reactions / Medication Adverse Events – SMH had three cases of opioid induced over sedation. Review shows all processes followed.
- Hospital Acquired Infections – SMH average of HAI is down from last year. Work continues across the organization to further decrease HAI.
- Home Care/Hospice - the annual report for Home Care and Hospice was presented to the committee
- Visitor Falls – falls reported were not caused by the environment; causes were due to loss of balance or tripping on their own.

PATIENT EXPERIENCE REPORT

Holly Zajic, Chief Ambulatory Officer introduces Bryan Opitz, Pharmacy Manager, Andrea Paulson, Lab Manager and Chris Bilyeu, Radiology Manager who provided updates and initiatives on the patient experience in their respective areas.

MEDICAL STAFF REPORT

Dr. Gonda, on behalf of the Medical Executive Committee and Credentials Committee presents the following Medical Staff Initial Appointments and Medical Staff Renewals for consideration. There are no issues and red flags

November Board Meeting
Board of Trustee Meeting Minutes
November 29, 2022

identified.

MEDICAL STAFF INITIAL APPOINTMENTS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Emily Denney, DO	Active Staff w Priv May Not Admit	Family Medicine	n/a	SMH Primary Care
Pooja Desai, MD	Telemedicine/Delegated (No Membership)	Pediatric Cardiology	n/a	St. Vincent's Healthcare
KC McKenzie, PAC	Advanced Practice Clinician – Physician Assistant	ENT	9/15/52022	11/4/2022
Rebecca Krzyminski, DO	Active Staff w Priv May Admit	OB/GYN	n/a	SMH Women's Clinic

MEDICAL STAFF RENEWALS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Manfred Baumgartner, MD	Telemedicine/Delegated (No Membership)	Internal Medicine/ Pulmonary	12/2/2022	Billings Clinic Critical Care
Mary Bowers, MD	Active Staff – May Admit	Pediatrician	12/16/2022	Goose Creek Pediatrics
Rafael Flores, MD	Telemedicine/Delegated (No Membership)	Internal Medicine/ Pulmonary	12/2/2022	Billings Clinic Critical Care
Joseph Garcia, MD	Active Staff w Priv - May Admit	Internal Medicine / Cardiology	12/28/2022	Big Horn Heart Center
Aleksandra Kwasnik, MD	Telemedicine/Delegated (No Membership)	Internal Medicine/ Pulmonary	12/22/2022	Billings Clinic Critical Care

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Name	Category	Specialty	Renewal Date	Affiliated Organization
Irene Lohkamp, MD	Telemedicine/Delegated (No Membership)	Family Medicine / Geriatrics	12/22/2022	Billings Clinic
Suzanne E. Oss, MD, FAAP	Active Staff w Priv May Admit	Pediatrics	12/28/2022	NE WY Pediatric Associates
Richard Pardilla, MD	Telemedicine/Psychiatry	Psychiatry	12/2/2022	Avel eCare
Martin Prager-Sanchez MD	Telemedicine/Delegated (No Membership)	Internal Medicine/ Infectious Disease	12/2/2022	Billings Clinic Infectious Diseases
Shannon St. Clair MD	Telemedicine/Delegated (No Membership)	Diagnostic Radiology	12/2/2022	Real Radiology
Scott White, MD	Telemedicine/Delegated (No Membership)	Diagnostic Radiology	12/22/2022	Real Radiology

Joe Wright motioned to approve the appointments as presented and discussed in Executive Session. Jen Shassetz seconded the motion. Motion carried.

November Board Meeting
Board of Trustee Meeting Minutes
November 29, 2022

ADMINISTRATION REPORT

SLIB Meeting | Behavioral Health Planning and Master Site and Facilities Planning – Mike reports that he met with the State Loan and Investment Board last week to present on the grant proposal for the EmPATH and Crisis Stabilization Unit for Sheridan and the region. SMH was successful in procuring \$5.9M for the \$12.8M project. SMH will need to look at other foundations and donors for the remaining \$6.9M needed. Prioritization and discussion with the SMH Foundation has begun, as well as with the Sheridan County Commissioners. A commitment from the county will be requested to match funds thru a resolution, with the amount yet to be decided upon by the commissioners. There will be planning to address fundraising, the design development process, and plans for operation.

Mike met with the State Legislators this morning and shared with them where we are at financially with this service line. Questions arose relevant to sustainability and subsidizing a behavioral health unit. The current system is lacking expertise, and the hospital already loses money on Title 25 holds.

There should be 50 beds per 100,000 people and the State of Wyoming has under 300 beds. This information was shared with the SLIB and our legislators as well. The financial model shows we will lose money. However, the system of care will change how things happen and should decrease the number of titled patients seen in the emergency department, with providing appropriate and immediate care with mental health personnel. We will see if this provides an opportunity to balance the budget. The current system consumes resources and is costly to our healthcare system. The EmPATH and Crisis Stabilization Unit should help prevent repeat services, with providing treatment lasting a couple of days instead of holding a Title 25 patient for a month, due to lack of beds in the State. SMH will work with community partners for effective care. Conceptually, there will be eight adult beds and two adolescent beds in the unit.

The design and development will move forward quickly now that the funds have been secured. Mike will come back to the board with a recommendation to move forward and provide an update as to where the hospital is at with the funding for the project.

Strategic Deployment – Four years ago, a strategic deployment plan and guiding principals were released along with a plan to operationalize them. It is time to refresh the plan along with our priorities. Once updated, this will be shared with the board, SMH staff and the community on what the focus of our work will be for the coming years. Safety, quality, the patient experience, and sustainability will continue to be top priorities, and the work done to lead this throughout the organization.

Recruitment – Dr. Emily Denney is a family medicine physician and will be joining the Primary Care Clinic in January. There is an offer to a hospitalist pending as well. Dr. Daniel Holst from Billings will be offering neurology services once a month, working out of Big Horn Surgery. There are a couple of robotic cases scheduled and Cody Sinclair and Holly Zajic are working on a communication plan for this service line. Urology, OB, and general surgery will have certain cases where robotics will be utilized, as this is what the consumers and physicians are drawn to for minimally invasive procedures.

Ambulance Service – Wyoming Regional EMS took over 9-1-1 services on November 19. SMH has a 50/50 joint venture with Campbell County Health (CCH) for this service line. CCH will be running the operations through their ambulance service, but is known as WREMS. This is a very professional organization with plans for growth. WREMS has taken over the lease where Rocky Mountain Ambulance was housed and will operate out of this location. WREMS also obtained the agreement with the VA to provide transfers.

FINANCE

Nathan Stutte, CFO reports that the October performance saw a general slowdown and a negative payer mix, which

November Board Meeting
Board of Trustee Meeting Minutes
November 29, 2022

affected the hospital. The clinics, such as Cardiology, Primary Care, Women's Health and Internal Medicine were busy, with the clinics exceeding expectations. There is a spike in write offs and applications for charity care and medical assistance have grown considerably, with \$14M in charity care and medical assistance provided. Medicaid Expansion may help with this. Nathan and the auditors will review our modeling to see if the Medicaid Expansion program would help decrease the hospital expenses.

CLA Financial Audit Presentation FY2022 – Dan Deyle with CliftonLarsonAllen is on the line from Denver, CO to do the audit presentation to the board. Dan indicated the audit went very well and CLA is appreciative of the work done by the staff to prepare for the audit. CLA has issued an un-modified opinion with no proposed audit adjustments identified. This is the highest/best audit to receive. After review of the internal control design, a clean unmodified management letter will be provided indicating there are no issues with the internal controls in place. Nathan Stutte, CFO recognizes the work of Jennifer Smith for the processes in place and the tracking and scrutiny done by the finance team.

Gene Davis on behalf of the Finance Committee motioned to accept the audit results as presented. Ron Mischke seconded the motion. Motion carried.

FOUNDATION REPORT

Cody Sinclair, Chief Development Officer stated that the Foundation board met and the request for funding of the DaVinci table was approved. Dr. Scott and Jessica Lucas with Big Horn Surgical presented to the board on the need. Dr. Sara Maguire is a great resource and spoke of its importance as well. Chuck Burgess, a former hospital employee will be joining the Foundation board in December.

Ada Kirven and Jasmine Slater were on Public Pulse this morning, talking about the 34th annual Trees of Love, which will be Sunday, December 4. This event creates tradition at the hospital, and a lot of effort goes into this event and decorating done to make it a festive and special occasion.

BUILDING COMMITTEE REPORT

There was no meeting this month and nothing to report. Smaller projects are going smoothly.

OTHER BUSINESS

None.

EXECUTIVE SESSION

Shirley Coulter requested a motion to move into Executive Session at 5:04 p.m. to address personnel and legal matters. Joe Wright motioned to move into Executive Session. Kevin Kessner seconded the motion. Motion carried.

General session reconvened at 5:30 p.m. to address the medical staff credentialing. Please see above under the Medical Staff Report for action taken.

ADJOURNMENT

With no further matters to come before the board, the meeting adjourned at 5:34 p.m.

Patty Forister, Recorder

Andrea Mellinger, Secretary