



**BOARD OF TRUSTEES
MARCH MEETING MINUTES
WEDNESDAY, MARCH 23, 2022 4:00 P.M.**

MEMBERS PRESENT: Shirley Coulter, Andrea Mellinger, Ron Mischke, Jenifer Shassetz, Gene Davis, and David Smith

MEMBERS ABSENT: Joe Wright

OTHERS PRESENT: Mike McCafferty, Dr. Sara Maguire, Dr. Goddard, Holly Zajic, Nyle Morgan, Nathan Stutte, Cathy Bealer, Amy Ligoeki, Cody Sinclair, Alan Dubberley, Brent Maurhoff, Sharon Krueger, Sean Bonnet, Jennifer Rasp-Vaughn, Tyler Crossley, Lynn Custis, Brady Shoemaker, Tom Ringley, Margaret with the Sheridan Press, and Kevin Koile with Sheridan Media

CALL MEETING TO ORDER

Shirley Coulter, Chairwoman, called the meeting to order at 4:00 p.m. The board is meeting in person, practicing social distancing and mask usage.

PUBLIC COMMENTS, INTRODUCTIONS

Margaret with the Sheridan Press and Kevin Koile with Sheridan Media are acknowledged to be in attendance.

APPROVAL OF AGENDA AND MINUTES

The March board meeting agenda was presented. Ron Mischke moved to approve the agenda. Andrea Mellinger seconded the motion. Motion carried.

The February board meeting minutes from Wednesday, March 2, 2022 were presented and Gene Davis motioned to approve the minutes. David Smith seconded the motion. Motion carried.

QUALITY COMMITTEE REPORT

Cathy Bealer, Interim Chief Nursing Officer reported on the following which was reviewed by the committee:

- 30-Day re-admissions were reviewed and SMH is below the national average in re-admission rates, exceeding our goal.
- SMH is working with the skilled nursing facilities on the hand off of patients.
- Utilization review and clinical documentation will meet on outliers, ensuring admissions are appropriate.
- Quality measures for CMS are doing very well.
- SMH exceeded the goal of 90% with no adverse outcomes in moderate sedation cases.
- SMH exceed the goal of 90% in medication scanning.
- Code Blue and Rapid Response – education of new staff on rapid response continues.
- Inpatient fall data reviewed. Will continue to educate staff on protocols. Instituting “Call-Don’t Fall” education for patients and families.

PATIENT EXPERIENCE COMMITTEE REPORT

Holly Zajic, Chief Ambulatory Officer reports that there was no meeting this month as the data from NRC was not accessible. Next monthly meeting will be more robust and the committee will refresh the strategic A-3.

MEDICAL STAFF REPORT

Credentialing to be done in Executive Session. Dr. Maguire, sitting in for Dr. Gonda, also extended an invitation to the board to attend the Doctor’s Day Breakfast from 7am to 9am on Wednesday, March 30 in the Outpatient Center Conference Room.

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Dr. Maguire, on behalf of the Medical Executive Committee and the Credentials Committee, submits the following Medical Staff Initial Appointment for review and consideration.

MEDICAL STAFF INITIAL APPOINTMENTS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
John Person, MD	Telemedicine/Delegated (No Membership)	Psychiatry Telemedicine		Avel eCare

David Smith moved to approve the initial appointment of John Person, MD as presented. Andrea Mellinger seconded the motion. Motion carried.

Dr. Maguire, on behalf of the Medical Executive Committee and the Credentials Committee, submits the following Medical Staff Renewals for review and consideration.

MEDICAL STAFF RENEWALS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Heather Berney, MD	Telemedicine/Delegated (No Membership)	Telemedicine	4/29/2022	Avel eCare
Kamran Janjua, MD	Telemedicine/Delegated (No Membership)	Teleradiology	4/29/2022	Real Radiology
Tsun Sheng Ku, MD	Telemedicine/Delegated (No Membership)	Telemedicine	4/1/2022	Billings Clinic Infectious Disease
Keith Borg, MD	Active Staff w/Priv-May Not Admit	Emergency Medicine	3/20/2022	SMH Emergency Medicine
Shaun Gonda, MD	Active Staff w/Priv-May Not Admit	Radiology	3/17/2022	SMH Radiology
William Selde, MD	Consulting No Admit w/o active physician cosign	Emergency Medicine	4/1/2022	Billings Clinic Emergency Medicine
James A. Ulibarri, MD	Consulting No Admit w/o active physician cosign	Orthopedic Surgery	3/29/2022	Powder River Orthopedics & Spine
Benjamin Widener, MD	Active Staff w/Priv-May Not Admit	Rheumatology	4/29/2022	SMH Rheumatology
Jeremy Zebroski, MD	Active Staff w/Priv-May Not Admit	Orthopedic Surgery	4/22/2022	Sheridan Orthopedic Associates

Andrea Mellinger moved to approve the medical staff renewals as presented. Gene Davis seconded the motion. Motion carried.

Dr. Maguire on behalf of the Medical Executive Committee and the Credentials Committee submits the following Medical Staff for Additional Privileges for review and consideration.

MEDICAL STAFF ADDITIONAL PRIVILEGES (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Martin Lucas, MD	Active Staff	Hematology / Oncology	3/03/2023	Welch Cancer Center
Nina Beach, FNP, AOCNP	Advanced Practice Clinician	Nurse Practitioner – Oncology	08/22/2023	Welch Cancer Center
Diane Charlson, FNP-BC, DNP	Advanced Practice Clinician	Nurse Practitioner	09/28/2023	Sheridan Memorial Internal Medicine
Sarah Coulter, PAC	Advanced Practice Clinician	Physician Assistant	05/27/2022	SMH Emergency Medicine

David Smith moved to approve Sarah Coulter, PAC. Andrea Mellinger seconded the motion, with Shirley Coulter

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abstaining. Motion carried.

David Smith moved to approve the remaining medical staff for additional privileges as presented. Gene Davis seconded the motion. Motion carried.

ADMINISTRATION REPORT

Environmental Safety/Security Officer Authority (Action) - Mike recommends the delegation of Rob Forister as the Environmental Safety/Security Officer for the period of April 1, 2022 to March 31, 2023. Rob currently serves in this role. Ron Mischke motioned to approve the delegation as outlined. Andrea Mellinger seconded the motion. Motion carried.

COVID-19 & Immunization Update - Mike reports that COVID cases are down, testing is down, and hospital admissions are down. The medical staff committee played a big part in leading the hospital through COVID-19. The committee recently met and have removed many of the restraints on visitation and pre-surgical testing that was implemented. Gene Davis asked for an opinion on the need for a second booster for the new variant. Dr. Goddard states that the information is just being submitted to the FDA and there are no specifics to share at this time.

Master Planning- SMH is working with Cushing Terrell Architects on updating the facility master plan, specifically related to current projects and space utilization. Documents are being worked on and Mike hopes to present to the board in a couple of weeks.

DaVinci Robot (Action) – The robotic system and simulator was brought to SMH to view and use prior to going into a lease agreement. The robot provides SMH with an opportunity to plan for the future with our OB/GYN's, Surgeons and the local urologist. Robotics provides for better outcomes for the patient and offers the opportunity to stay in Sheridan for their care.

Nathan Stutte, Chief Financial Officer (CFO) spoke of the procurement and finance committee recommendation. The recommendation would to obtain the robot and equipment on a 60-month step lease program. The first 12 months of the lease would be at 40% of the normal lease payments, as the first year volumes are typically lower and slower as the physicians become acclimated to the system. Months 13 – 60 would be at full lease payment. There would be a small fair market buyout at the end of the lease, which affords SMH the opportunity to move to the next platform as new technology becomes available. We are currently in that window with the platform we are looking at. We could cancel the current lease and move into a new lease with no ramifications. Along with this would be an upgrade to the central sterile equipment, with a new ultrasonic cleaner, sterilizer, and another cleaner. The existing equipment would not be able to be used on the robot. Due to supply chain issues and lead time needed, if approved today, estimated arrival would be end of August, 2022. This technology puts SMH in a great position strategically with the medical staff we are bringing into the organization and around surgical services for the future. The recommendation is made to move forward with the capital lease for the robot and central sterile equipment as presented in the finance committee packet. David Smith made the motion to authorize SMH to proceed with the capital lease for the DaVinci Robot and the central sterile equipment as presented. Gene Davis seconded the motion. Motion carried.

Electrical Upgrade (Action) - As outlined at the last board meeting, there is a need to replace/upgrade the essential electrical system supplying electricity for lighting and equipment in critical care areas. This would entail replacement of transfer switches and the purchase of a new backup generator. The current generator and the proposed new generator would synchronize, with one generator being able to carry the load if the other were to fail. SMH will request funds through SLIB as part of our TCU project, but due to the urgency of providing redundancy to critical areas and the 45 week lead time to obtain, Mike recommends that the board proceed with action today. The

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approximate cost is \$963,230. Additionally, work would be done to dismantle the bag house and discontinue use of coal. Ron Mischke motioned to proceed with the acquisition of transfer switches and backup generator as outlined. Andrea Mellinger seconded the motion. Motion carried.

FINANCE

Nathan Stutte, CFO reports that overall, the hospital performed better than expected. The hospital was slower, with many of the clinics remaining busy. The payer mix remains consistent, with some decline in uninsured. governmental payers, i.e. the VA, Medicare and Medicaid increased. With COVID -19 slowing, Urgent Care volumes and revenues have declined sharply. Women's Health, Surgery and ENT remain busy. Days cash on hand is 60.9 days. Bad debt and medical assistance averages about \$1M a month for the hospital.

FOUNDATION REPORT

Cody Sinclair, Chief Development Officer reports that the Foundation board met the night before and hosted a retirement reception for Sandra Thayer, and acknowledged her great work. The Foundation board also toured the TCU. The board is networking and reviewing their strategic plan on how to stay connected. Ada Kirven is doing great work with the capital request process. The scholarship committee will launch their initiative in May, with scholarships awarded in July. More to come on the strategic plan. Cody extended an invitation to the board to tour the TCU on the 3rd floor tomorrow, Thursday, March 24, 2022 from 11am – 1 pm or at 5:30-6:30 as their schedules allow.

BUILDING COMMITTEE REPORT

Andrea Mellinger reports that there was no meeting this month, so there is nothing to report.

OTHER BUSINESS

EXECUTIVE SESSION

Shirley Coulter motioned to move into Executive Session at 4:26 p.m. to address personnel matters. Gene Davis seconded the motion. Motion carried.

General session reconvened at 4:34 p.m. to address the medical staff credentialing. Please see above under the Medical Staff Report for action taken.

Shirley Coulter motioned to reconvene back into Executive Session at 4:37 pm to discuss additional personnel and legal matters. David Smith seconded the motion. Motion carried.

General session reconvened at 5:18 pm. David Smith motioned for the hospital to proceed relevant to salary and bonus as discussed in Executive Session. Ron Mischke seconded the motion. Motion carried.

ADJOURNMENT

With no further matters to come before the board, the meeting adjourned at 5:19 p.m.

Patty Forister, Recorder

Andrea Mellinger, Secretary