



**BOARD OF TRUSTEES
JANUARY MEETING MINUTES
WEDNESDAY, FEBRUARY 2, 2022 4:00 P.M.**

MEMBERS PRESENT: Shirley Coulter, Andrea Mellinger, Joe Wright, Jenifer Shassetz, Gene Davis, David Smith, and Ron Mischke

MEMBERS ABSENT:

OTHERS PRESENT:

Mike McCafferty, Tom Klepperich, and Patty Forister

All other via phone that made their presence known: Dr. John Addlesperger, Dr. Shaun Gonda, Barb Hespen, Holly Zajic, Nyle Morgan, Nathan Stutte, Cathy Bealer, Amy Ligoeki, Britney Varner, Cody Sinclair, Liz Mahoney, Rob Forister, Tom Ringley, Richard Garber, Cassidy Camino, Toni Schoonover, and Margaret with the Sheridan Press

CALL MEETING TO ORDER

Shirley Coulter, Chairwoman, called the meeting to order at 4:00 p.m. The board is meeting in person, practicing social distancing and mask usage. Due to an increase in COVID-19 in the community, all others have been asked to call in to limit the number of people in the room.

PUBLIC COMMENTS, INTRODUCTIONS

There are no introductions at this time.

APPROVAL OF AGENDA AND MINUTES

The January board meeting agenda was presented. David Smith moved to approve the agenda. Gene Davis seconded the motion. Motion carried.

The December board meeting minutes from Wednesday, January 5, 2022 were presented and David Smith motioned to approve the minutes. Andrea Mellinger seconded the motion. Motion carried.

QUALITY COMMITTEE REPORT

Information on the following was reviewed by the committee:

Catheter Associated Urinary Tract Infections (CAUTI) and Center Line Acquire Blood Stream Infections (CLABSI) with no notable issues.

Employee injuries and employee fall data.

Data on patient complaints and compliments received.

Data on blood transfusions, blood products and the audits in place to identify any uncommon trends.

Sheridan Memorial Hospital's readmission rate remains below the national average of 13%.

PATIENT EXPERIENCE COMMITTEE REPORT

A lot of work is happening within the organization to create a great patient experience throughout. Department reports given on Outpatient Surgery, the Emergency Department, ICU, Urgent Care, and Internal Medicine. This committee shines a light on work being done within the organization. Thanks given to board member, Ron Mischke for his leadership. Be sure to thank our front line staff as well for all they have dealt with relevant to COVID-19, their complex jobs, and being the face of the hospital and representing us well.

MEDICAL STAFF REPORT

Credentialing to be done in Executive Session.

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Dr. Gonda, on behalf of the Medical Executive Committee and Credentialing Committee presents the following Medical Staff Renewals for board consideration. There are no Medical Staff Initial Appointments at this time.

MEDICAL STAFF RENEWALS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Andrew Lashus, MD	Consulting-No Admit without active physician cosign	Cardiology	2/19/2022	St. Vincents
John Murray, MD	Active Staff	Emergency Medicine	2/6/2022	SMH
Cheryl Varner, MD	Active Staff	ENT	1/25/2022	SMH Ear nose and throat
Mary Widener, PA-C	Advanced Practice Clinician-Physician Assistant	Emergency Medicine	2/21/2022	Elevate
Matthew Stanley, DO	Telemedicine/Delegated (No membership)	Psychiatry Medicine	3/4/2022	Avel eCare
Seth Parsons, MD	Telemedicine/Delegated (No membership)	Psychiatry Medicine	3/4/2022	Avel eCare
Urooj Saeed, MD	Telemedicine/Delegated (No membership)	Psychiatry Medicine	3/4/2022	Avel eCare
Ryan Santin, MD	Telemedicine/Delegated (No membership)	Psychiatry Medicine	3/4/2022	Avel eCare

David Smith moved to approve the medical staff renewals as presented. Gene Davis seconded the motion. Motion carried.

ADMINISTRATION REPORT

Resolution of Commitment Trauma – Cassidy Camino and Toni Schoonover are preparing for an upcoming site visit, in which SMH will be evaluated on the hospital’s readiness, resources, policy, protocols and quality of care, and improvement plans. The program strengths are evaluated and suggested improvements are made. This visit also ensures that the hospital is in compliance with the State of Wyoming rules and regulations for a trauma designation. The resolution states that the Board of Trustees support our commitment to our trauma designation. Shirley Coulter moved to approve the Resolution of Commitment. Joe Wright seconded the motion. Motion carried.

2021 Annual Compliance Report – Lynn Smith, Compliance Officer, gave a brief overview of what the compliance committee reviewed this past year, such as general compliance issues, investigations, audits, policy revisions, regulatory issues, and educational activities. A few notables include the CURES Act, where we are required to provide patients electronic access to their healthcare information including provider notes. Policies, procedures, and education provided to all SMH staff members on the Substance Use Disorder Program and the heightened confidentiality requirements. Lynn continues to track the proposed revisions to HIPAA and will implement them upon adoption.

COVID-19 and Immunization Update - Dr. Addlesperger reports that the number of cases are down in our region. SMH has had 11 COVID-19 patients admitted in the last seven days, which has been consistent as we move away from the current spike in cases. The average length of stay is 6.3 days. Testing supplies are tight and remains a concern. Local pharmacies have testing supplies for the public, ensuring SMH has a supply for our pre-operative and emergent surgical cases. Previous medications are not effective on the Omicron variant. We have received a new oral drug that is effective, but it is being limited to high risk patients.

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Mike thanks Dr. Addlesperger for his work and to make the board aware that he will be retiring from his role as Chief Medical Officer at the end of February. Dr. Addlesperger will be staying on as the Lean Transformation Officer on a part time basis. Thanks extended for his leadership and work as CMO.

Surgery Equipment and Physician Recruitment- Sheridan Memorial Hospital has recruited a general surgeon Dr. Josh Scott. Dr. Scott is finishing a fellowship in minimally invasive surgery and will be joining our general surgery practice in mid-September. Dr. Scott's use of robotics will enhance what we can offer our community with this technology. SMH is pursuing a surgical robot to be used for general surgery, OB/GYN and Urology. Mike will get the board information on capital leases and other options for robotics for their review and approval prior to any decisions being made.

Tele-Health – Tele-health is a big part of SMH's future as we create a platform and partnerships, allowing access to increased specialties with others around our region. Tele-health opportunities have expanded since the pandemic and we need to explore that avenue.

Growth – Behavioral health opportunities need to be explored to enhance our system of care, with the need for inpatient beds for our hospital to serve this population. Mike is working at the State level for potential funding, and with legislators to pull together a plan based on concepts with capital to be able to put together a regional behavioral health unit in our community. Behavioral health guidelines indicate there should be 50 beds per 100k population. This equates to 300 beds needed in the State of Wyoming, and yet there is just under 200 beds in the state. More importantly, there is a need for clinical staff, social workers, case workers, psychiatry, etc. to care for this population. SMH wants to provide a better system of care and an appropriate model of healthcare that we can be proud of.

FINANCE

Nathan Stutte, CFO reports SMH wrapped up the second quarter and it was very busy within the health system. The aggregate level was 22% ahead of where we were at last year. There is a positive shift in the payer mix and commercial stayed steady. The emergency department, medical/surgical department, and ICU all had a busy quarter. Expenses were higher this quarter due to retention bonuses given in some departments, supported by the WHA through grants. There was volume growth in the clinics as well; Urgent Care was 240% above what was expected. The TCU project is driving capital expenditure for SMH and the Foundation gifts are being utilized. Contract labor (travelers) continues to set the stage for financial issues. SMH is utilizing anywhere from 22-26 travelers in various departments in the organization. SMH will phase out the travelers over the next couple of months, as we have had success with the recruitment and retention efforts.

The Finance Committee reviewed and took action on the Board Resolution relevant to the IRA gift at the finance committee meeting earlier in the week. No further action needed.

FOUNDATION REPORT

Cody Sinclair, Chief Development Officer reports that the Foundation board shared positive stories from the community and are appreciative of the patient care provided. Pledge payments for the TCU Expansion project continue to be received. The Foundation Board approved the purchase of two BiPAP machines for respiratory therapy. The Foundation received a \$10,000 grant from MDU to support the TCU expansion project. Wyoming Breast Cancer Initiative gifted \$30,000 for the Welch Cancer Center for patient support efforts. Cody will work with Rob and Jordan to get donors on site to view the work being done on the second and third floors relevant to the expansion.

BUILDING COMMITTEE REPORT

The Building Committee met on the third floor to tour the TCU expansion project. There was one change order



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for approximately \$18k that the committee reviewed and took action on.

OTHER BUSINESS

No other business to present.

EXECUTIVE SESSION

Shirley Coulter motioned to move into Executive Session at 4:50 p.m. to address credentialing matters. Ron Mischke seconded the motion. Motion carried.

General session reconvened at 4:53 p.m. to address the medical staff credentialing. Please see above under the Medical Staff Report for action taken.

Shirley Coulter adjourned general session to move back into Executive Session at 4:54 p.m.

ADJOURNMENT

With no further matters to come before the board, the meeting adjourned out of Executive Session at 5:32 p.m. as no action was taken.

Patty Forister, Recorder

Andrea Mellinger, Secretary