



**BOARD OF TRUSTEES
JULY MEETING MINUTES
WEDNESDAY, JULY 28, 2021 4:00 P.M.**

MEMBERS PRESENT: Andrea Mellinger, Shirley Coulter, Joe Wright, Jenifer Shassetz, Gene Davis, and Ron Mischke (via phone)
MEMBERS ABSENT: David Smith
OTHERS PRESENT: Mike McCafferty, Dr. John Addlesperger, Dr. Shaun Gonda (via phone), Barb Hespen, Holly Zajic, Nyle Morgan, Nathan Stutte, Cathy Bealer, Amy Ligocki, Cody Sinclair, Ada Kirven, Britney Varner, Liz Mahoney, and Rob Forister

CALL MEETING TO ORDER

Shirley Coulter, Chairwoman, called the meeting to order at 4:00 p.m. The board is meeting in person, practicing social distancing and mask usage. The conference line is open for all others to attend via phone due to Covid-19.

PUBLIC COMMENTS, INTRODUCTIONS

There are no introductions and no one from the media made their presence known.

APPROVAL OF AGENDA AND MINUTES

The July board meeting agenda was presented. Gene Davis moved to approve the agenda. Andrea Mellinger seconded the motion. Motion carried.

The June board meeting minutes from Wednesday, June 30, 2021 were presented and Joe Wright motioned to approve the minutes. Andrea Mellinger seconded the motion. Motion carried.

QUALITY COMMITTEE REPORT

Barb Hespen on behalf of the Quality Committee states that the committee reviewed various quality data. Pain Assessment, Blood Transfusion Reaction, and Seclusion and Restraint data indicates that the work in these areas is effective with 90% compliance or greater. Information on these metrics will be reported quarterly versus monthly, since goals and compliance are consistently met.

There were two OSHA reportable employee injuries for the quarter; one was a blood born needle stick and one was a muscle strain resulting in loss of work.

The Quality Committee approved the Utilization Management plan last month. It is now being presented to the full board for their approval. Ron Mischke motioned to approve the plan as presented. Gene Davis seconded the motion. Motion carried.

MEDICAL STAFF REPORT

Credentialing to be done in Executive Session.

Dr. Gonda, on behalf of the Credentials Committee and the Medical Executive Committee presented the following Medical Staff Initial Appointments and Medical Staff Renewals. There are no issues or red flags with the recommendation to approve the medical staff initial appointments or renewals.

July Board Meeting
Board of Trustee Meeting Minutes
July 28, 2021

MEDICAL STAFF INITIAL APPOINTMENTS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Shauna Ejtehad, DO	Active Staff	Pediatrics		Northeast WY Pediatric

MEDICAL STAFF RENEWALS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Nina Beach, FNP-C, AOCNP	Advanced Practice Clinician	Medicine	8/22/2021	Welch Cancer Center
Amber Friis, LCSW	Non-Member LIP	Mental Health	8/01/2023	SMH
Kim Gilbert, FNP-C, AGACNP-BC	Advanced Practice Clinician	Medicine	8/29/2023	SMH Internal Medicine
Elizabeth Mahoney, LCSW	Non-Member LIP Mental Health Consult	Medicine	8/1/2023	SMH
Amanda McIntire, FNP-C	Advanced Practice Clinician	Cardiology	8/3/2023	SMH Heart Center
KC McKenzie, PA-C	Advanced Practice Clinician	Medicine	8/30/2023	SMH Wound Care
Robert Merchant, MD	Telemedicine/Delegated	Medicine	8/28/2023	Billings Clinic
Becky Olson, RNC	Advanced Practice Clinician	OBGYN/Ped	8/19/2023	SMH Women's Clinic
David Wheeler, MD	Telemedicine/Delegated	Neurology	8/28/2021	Wyoming Medical Center

Gene Davis moved to approve the medical staff initial appointments and medical staff renewals as presented. Joe Wright seconded the motion. Motion carried.

ADMINISTRATION REPORT

Chief Ambulatory Officer Introduction – Mike took this opportunity to introduce our new CAO Holly Zajic (pronounced Zites) to our board. Holly gave a little background to the board on her journey from Western Nebraska, to 15 years at Ivinson Memorial Hospital in Laramie, to get to Sheridan Memorial Hospital. Holly has two sons in Laramie and a twin sister in Sheridan. We are excited to welcome Holly to our organization.

COVID-19 and Immunization Update – SMH continues to try to get a handle on what is happening in our community, the State of Wyoming, and the region. It is hard to get all the facts in the community, as the reporting and the testing relevant to Covid-19 has changed. As a result, we do not know everything that is going on.

Dr. Addlesperger, CMO states that on June 19, the State of Wyoming had 54 Covid-19 cases. We are now at 106 cases, so the number of cases has doubled in a few weeks' time. There is an uptick across the state, with certain areas worse than others are.

Sheridan County data shows 35.61% of county residents vaccinated:
 14.765% are 12-17 year olds
 43% are 18 years old or older
 65% are over the age of 65

There is still a vulnerable population as risk, and the variant in our community is more transmittable. There is a

July Board Meeting
Board of Trustee Meeting Minutes
July 28, 2021

challenge now as people can do their own testing, so the case numbers are not accurate. We are anticipating an increase due to the rodeo a couple of weeks ago, where people were in close proximity to one another in the stands and no masks worn. The changes in the protein structure have made the Delta variant more transmissible.

An increased hospitalization of Covid-19 patients and the level of sickness within our staff will be big indicators on how effectively we will be able to care for our community. The hospital is waiting to see if the state reinstates any mandates. We have faced this pandemic for over a year and are seeing burnout with the healthcare providers in our community with this challenging environment.

We have not mandated that all of our staff be vaccinated as other organizations across the state have implemented. The question was asked if the schools would implement the mask policy once again and Dr. Addlesperger does not have the answer to that. We will continue to look at CDC recommendations. We cannot predict a surge, as we do not know who has been sick or the background immunity.

Growth and Planning – Mike will be reaching out to the board to work on growth and future planning. We will work on a retreat in the next month or so.

Wyoming Hospital Association Annual Meeting – Mike would like to encourage the board to attend the annual meeting in Casper on September 8 and 9. This is a great opportunity to network with other board members in the state, as well as receiving board education and governance training.

Board Governance Leadership Conference – In addition to the WHA Annual meeting, Mike would also encourage attendance at The Governance Institute Leadership Conference in Colorado Springs, CO October 10-13. The board will look at their schedules to see if attendance is possible.

FINANCE

Nathan Stutte, Chief Financial Officer reports that we finished the year with a 1.1% loss in operations, which was better than anticipated for FY2021. There was a consistent theme in the last quarter. April and May saw more clinic activity. In June, all areas increased and the volume sustained. We were 20% busier than June of 2020, and 30% busier than 2019. There was an increase in third party payer mix and with uninsured patients. The Welch Cancer Center remains steady with chemotherapy service having doubled and a 50% increase in radiation services in two months. The clinics have had an increase in activity and are showing strong growth over the months, finishing the year strong. The days cash on hand will bounce around a bit in the first quarter of the new fiscal year.

FOUNDATION REPORT

The Foundation had a great open house event last night and Cody offered his thanks to all that attended. The Foundation has received positive feedback on the care extended and received to our patients at SMH.

The Foundation has elected new officers for the year:

Richard Garber, President
Rob Johnson, Vice President
Vicki Jorgenson, Secretary
Matt Ebzery, Treasurer

Rita Rohrbaugh has met her term limit of six years, and Sue Belish will be the new director on the Foundation Board, replacing Rita.

July Board Meeting
Board of Trustee Meeting Minutes
July 28, 2021

Richard Garber will be hosting a gathering at his home on August 22 for a get together for the Foundation Board and the Sheridan Memorial Hospital Board of Trustees to meet one another, since new members are on both boards. This informal gathering is a social function with no meeting agenda or action items.

BUILDING COMMITTEE REPORT

Rob Forister gave a brief overview of the three active projects at the hospital.

TCU is moving along nicely and is on schedule. The floors have been leveled and the walls laid out.

The Women's Physician locker room is framed in and partially dry walled as we are awaiting a shower enclosure, with an expected arrival at the end of August.

Cardiopulmonary Rehabilitation space is on a fast track and should be completed the end of October. The budget for this project was a line item on the FY22 Capital Budget, which was approved last month. We would like the board to ratify that this was the case and that we move forward with construction. During the budget process, the Board approved the \$293,000.00 for the project, as well as \$400,000.00 in discretionary funds. The board needs no action or motion at this time.

OTHER BUSINESS

None.

EXECUTIVE SESSION

Shirley Coulter motioned to move into Executive Session at 4:33 p.m. to address credentialing matters.

General session reconvened at 4:41 p.m. to address the medical staff credentialing. Please see above under the Medical Staff Report for action taken.

The board moved back into Executive Session to discuss real estate and further personnel matters.

ADJOURNMENT

With no further matters to come before the board, the meeting adjourned at 4:59 p.m.

Patty Forister, Recorder

Andrea Mellinger, Secretary