



**BOARD OF TRUSTEES
FEBRUARY MEETING MINUTES
WEDNESDAY, MARCH 3, 2021 4:00 P.M.**

MEMBERS PRESENT: David Smith, Kevin Bailey, Andrea Mellinger, Shirley Coulter, Joe Wright, Dr. Timothy Scott, and Gene Davis

MEMBERS ABSENT:

OTHERS PRESENT: Mike McCafferty, Dr. John Addlesperger, and Dr. Shaun Gonda

CALL MEETING TO ORDER

David Smith, Chairman, called the meeting to order at 4:00 p.m. Due to the COVID-19 pandemic, this meeting is being held via conference call.

PUBLIC COMMENTS, INTRODUCTIONS

Pat Blair from Sheridan Media made it known that she is on the call this afternoon.

APPROVAL OF AGENDA AND MINUTES

The February board meeting agenda was reviewed. Mike McCafferty requests the addition of “Discussion of March Board Meeting:” under Administration. Kevin Bailey moved to approve the amended agenda as discussed. Andrea Mellinger seconded the motion. Motion carried.

The minutes from the January board meeting held on Wednesday, February 3, 2021 were reviewed. Dr. Scott motioned to approve the minutes as presented. Gene Davis seconded the motion. Motion carried.

QUALITY COMMITTEE REPORT

The Quality Committee met this afternoon and reviewed a number of items. Restraints and seclusion was discussed, and we will be taking into account all restraints and seclusions; both violent and non-violent. We have not been tracking non-violent cases, but will be moving forward. A new team will be formed to increase compliance and training. Code blue and rapid response were reviewed, and we are doing well on those measures. There is additional work to be done on medication scanning issues and RAC audits. Moderate sedation is going well. There will be an A3 done on the patient experience. The flu vaccination rate hovers at 73% participation. Staff are reluctant to receive the vaccination since there is a mask mandate in effect and most feel it is unnecessary to receive. COVID vaccination rates are at 75% for the first dose and 65% for the second dose. The Antimicrobial Stewardship group has no issues. The EMR plan was presented and passed by the Quality Committee.

MEDICAL STAFF REPORT

The next Quarterly Medical Staff meeting will be on Tuesday, March 9, 2021 at 6:00 pm. The board members are welcome to attend. This meeting will be via a Zoom platform. Credentialing will be done in Executive Session.

Dr. Gonda, on behalf of the Medical Executive Committee and the Credentials Committee present the following Medical Staff Initial Appointment AND Medical Staff Renewals for consideration. There are no concerns noted.

MEDICAL STAFF INITIAL APPOINTMENTS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Martin Lucas, MD	Active	Hematology/Oncology	3/03/2023	Welch Cancer Center

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MEDICAL STAFF RENEWALS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Tracy Amadio, NP-C	Advanced Practice Clinician	Gastroenterology	2/28/2023	Gastroenterology Associates
Autumn Barrett, PA-C	Advanced Practice Clinician	Physician Assistant-Internal Medicine	2/26/2023	SMH
Kathryn Cambron, MD	Delegated Telemedicine	Tele radiology	3/6/2023	Real Radiology
Timothy Conner, MD	Delegated Telemedicine	Tele radiology	3/6/2023	Rea Radiology
Steven McCormack, MD	Delegated Telemedicine	Tele radiology	5/29/2021	Real Radiology
Stanley Smith, MD	Delegated Telemedicine	Tele radiology	3/6/2023	Real Radiology

Gene Davis motioned to approve all initial appointments and medical staff renewals as presented. Dr. Scott seconded the motion. Motion carried.

ADMINISTRATION REPORT

COVID-19 Update – Dr. Addlesperger reports that there is a downward trend in COVID-19 cases. As of today, there are 10 positive patients identified with one new case identified overnight. The State website has a COVID-19 County Transmission Indicator document posted, which has color-coded data measures for each Wyoming county. As the cases continue to decrease, the public health officer can request a variance from the state; the removal of the mask mandate as long as the county is showing in the “green”, which indicates low transmission levels.

Immunization Update – We received a priority list from the State yesterday, in which anyone age 50 and older can sign up for a vaccination. We are receiving a good supply of the vaccine, and we want to fill our appointment slots to get everyone vaccinated.

There has been 6,480 doses given. The current focus is to open things up so qualified people can be vaccinated. There is now an on-line option available to register for a vaccination appointment. We are currently working on getting the second dose to people. Next week’s schedule will target first-time recipients of the vaccine.

Questions from the board arose – Can a person still carry the virus once immunized? Yes, a person can still carry and spread the virus. The vaccine is to stop severe disease and death; once vaccinated you can still spread the virus to other people who are not immune. You can still get the virus once vaccinated, but the vaccine will prevent severe illness, hospitalization, and death. The risk to younger people is not significant. More vaccines are coming our way, and there should be enough for every adult to be vaccinated by the end of May.

Dr. Addlesperger touched on the Johnson & Johnson vaccine. We will receive 300 doses of this vaccine and will determine how to best use the one dose option. This is an effective vaccine as well. This option also prevents life threatening disease and hospitalization. A person can still contract a mild or moderate case of the virus, but it should prevent hospitalization and/or death. The State is monitoring cases to detect variants. The State monitored the outbreak in the nursing homes and determined that it was the California variant. The positive in this, is that this

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variant has not taken hold in the community.

Board members indicated that they have experienced the process of the COVID-19 Clinic and it was quick and efficient; their appreciation is extended. Other board members stated that they have also heard from community members that the process is efficient. The credit goes to the implementation of the Lean processes and having the right people in place. Everyone is doing a good job and are professional.

Catalysis Overview – Catalysis is an organization we have engaged with to further our transformational journey with Lean and our guiding principles in the organization. We are focused on creating a culture and environment that adds value to the patient; how a patient is treated, their experience, quality and safety delivered, and effectively balancing and creating a sustainable environment. Some of the work will have board involvement. Catalysis will do an initial readiness assessment and will come back with recommendations for leadership coaching and development, medical staff engagement, and board involvement thus creating an alignment within leadership in the organization and our health care system. More information to come in the coming months.

Environmental Safety / Security Officer Authority (Action) – this is brought before the board annually, in which a person is provided with the delegation of authority relevant to the compliance of current standards and for patient, visitor, and employee safety and security. With the board's approval, Mike will delegate Rob Forister, Director of Facility Services, with the authority outlined in the letter attached. Kevin Bailey motioned to approve Rob Forister as the Environmental Safety and Security Officer as outlined for the facility. Joe Wright seconded the motion. Motion carried.

Discussion of March Board Meeting – Mike would like to recommend to the board the option to meet in person moving forward. There are details to work out to remain socially distanced. We would probably have the board of trustees and the officers on sight, with the public, media, and department managers continuing to call in. The board all agreed that they would like to meet in person, and there were no concerns. We will work out the details and let the board and media know of our recommendations prior to the next meeting.

FINANCE

The hospital posted a loss for January, even though we were busier. There was growth in patient activity and an improvement in the payer mix with only a small population of uninsured patients. The changes we saw in surgery in December carried through to January. There was a decline in uninsured patients seen in the Emergency Department. The hospital performed better than expected. Costs continue to be a concern. There is continued growth at the Welch Cancer Center in both revenue and patient volumes. Clinics were flat from a year ago. We have an increase in volumes with Internal Medicine, Welch Cancer Center, and Rheumatology. Cash on hand declined due to an operating loss. As of February, we have been fully reimbursed from SLIB for the work done on the second and third floors and the basement HVAC system. There is still work to be done to keep the hospital sustainable.

FOUNDATION REPORT

Cody Sinclair updated the board on the Transitional Care Unit campaign and the progress made to date. The Foundation has received 70 additional gifts and has raised \$3.1M of the \$4.4M needed. A generous donor who donated \$250K to the project approached the Foundation, and any gift received during the month of March will be matched 100%.

Ada Kirven reports that the steering committee meets monthly as they continue to go out and visit with friends and neighbors about the project. The Foundation is increasing in the number of tours of the second and third floors with potential donors, and to discuss how we plan to grow to meet the needs of the community.

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BUILDING COMMITTEE REPORT

There was no need for a meeting this month. Rob Forister gave a brief overview of current projects. We continue to meet with the stakeholders to define casework design and location for the TCU. The floorplan is complete and approved by the stakeholders; we anticipate reviewing interior design in the next few weeks, and the Lean Team will facilitate an event to define the optimum workflow.

The design for the locker room project is 90% complete; we will verify the design is compatible with future use in the space selected. We will meet with the stakeholders for input and buy-in before proceeding.

OTHER BUSINESS

None.

EXECUTIVE SESSION

David Smith motioned to move into Executive Session at 4:39 p.m. to address credentialing matters. Kevin Bailey seconded the motion. Motion Carried.

General session reconvened at 4:45 p.m. to address the medical staff credentialing. Please see above under the Medical Staff Report for action taken.

ADJOURNMENT

With no further matters to come before the board, the meeting adjourned at 4:47 p.m.

Patty Forister, Recorder

Shirley Coulter, Secretary