

**BOARD OF TRUSTEES
MARCH MEETING MINUTES
WEDNESDAY, April 5, 2017 4:00 P.M.**

MEMBERS PRESENT: Kevin Bailey, David Smith, Dixie See, Dr. Timothy Scott, Shirley Coulter and Gene Davis

MEMBERS ABSENT: Ron Mischke

Others Present: Mike McCafferty and Dr. Ian Hunter

CALL MEETING TO ORDER

Kevin Bailey, Chairman, called the meeting to order at 4:08 p.m.

PUBLIC COMMENTS, INTRODUCTIONS

Chad Slyngstad was introduced as the new Emergency Department Manager. Those in attendance extended their congratulations to Chad.

APPROVAL OF AGENDA and MINUTES

The agenda for the March Board of Trustees meeting was available for review. Dixie See moved to approve the agenda as presented. Gene Davis seconded the motion. Motion carried.

The minutes from the February board meeting held on March 9, 2017 were reviewed. Gene Davis moved to approve the minutes as presented. Dr. Scott seconded the motion. Motion carried.

OLD BUSINESS

None.

QUALITY COMMITTEE REPORT

The Quality Committee reviewed data sets with no concerns to address. The committee reviewed the 5 Star CMS rating system and discussed what needs to be done in order to reach our goals. David Smith recommends that the full board view the CMS rating system.

MEDICAL STAFF REPORT

Dr. Hunter states that there is no report at this time.

ADMINISTRATION REPORT

Delegation of Authority – Safety Officer – The hospital delegates a safety/security officer to fulfill a requirement of CMS and the Joint Commission. The Safety/Security Officer is to ensure the following processes are in place: practice drills administered for potential incidents; a safety infrastructure in place for patients, visitors, and employees; and procedures to ensure no interruption of services in patient care in an emergency situation. Mike McCafferty would like to recommend to the Board, that

Rob Forister be appointed the Environmental Safety/Security Officer as outlined. Dr. Scott moved to delegate the position to Rob Forister. Shirley Coulter seconded the motion. Motion carried.

Gould Street – Since opening the Gould Street offices, many non-profit organizations and community groups have utilized the community conference room. There have been approximately 60 scheduled events utilized by the Jaycees, Greenhouse Living, and the Sheridan Police Academy, to name a few. There are educational opportunities to the community with tours of the building and printed materials for distribution.

Hospital Pricing – Mike McCafferty made a presentation to Leadership Wyoming on pricing across the state and region. The information reported to MedPar (The Medicare Provider and Analysis Review) was obtained, and in reviewing this data, SMH has remained very competitive in pricing. St. Vincent's in Billings is closest in pricing at 23% higher than SMH. SMH has deferred price increases to reduce pricing as a factor for patients electing treatment elsewhere. SMH is focused on quality and working towards a 5 Star rating, and providing a service that is consumer friendly and competitive.

Opioid Dilemma - National statistics and data specific to Wyoming were viewed on opioid use. Dr. Addlesperger presented information on why this is happening, the work that is being done at a national level, and the initiatives and education being addressed in our healthcare community.

FINANCE COMMITTEE REPORT

February results were driven by expenses being close to budget and excess revenues. There was strong activity in the Medical Surgical unit and Urgent Care; Radiology continues to be busy. There was an increase in uninsured patients, but this is still an improvement from the same time last year in comparison. Expenses are in line, and there is a net gain in February.

ENT Scope Approval (Action) - the Finance Committee recommends the approval for the Capital Replacement Request for the purchase of a scope that is used for endoscopy procedures. The current scope is aged (10-12 years old) and failed last fall causing a potential impact on patient care. Gene Davis motioned to approve the purchase the scope for ENT. David Smith seconded the motion. Motion carried.

First Federal Bank & Trust Recommendation (Action) – The Finance Committee recommends to the Board that First Federal Bank & Trust be allowed to use a letter of credit from Federal Home Loan Bank of Des Moines. Gene Davis motioned to approve the letter of credit. Dixie See seconded the motion. Motion carried with Kevin Bailey abstaining.

FOUNDATION REPORT

Laura Lehan reports that the Foundation has gifted \$17 million dollars to various areas of the hospital since 2007. There are generous donors in our community that focus on philanthropy to allow the hospital to provide many services usually not offered at a small rural community hospital. The Foundation will be hosting an educational meeting in June on estate planning and planned giving. Information will be added to the website as well.

BUILDING COMMITTEE REPORT

The Medical Arts Complex expansion project is moving forward after some rain delays, affecting dirt movement and compaction. The foundation should be started in the next week. The Building Committee states that in the near future, they will come before the board with a proposal to change the interior design that will better meet the needs of the physicians and a proposal for a change in the exterior of the building to match the exterior of the Emergency Department.

Data has been submitted to CTA for the Master Plan. There is a meeting scheduled for the end of April with CTA to continue work on the plan.

OTHER BUSINESS

None.

EXECUTIVE SESSION

Kevin Bailey moved to adjourn into Executive Session to discuss legal matters after a short recess. Shirley Coulter seconded the motion. Motion carried.

The Board reconvened into open session at 5:34 pm with no action taken.

ADJOURNMENT

With no further matters to come before the board, the meeting adjourned at 5:34 pm.

Recorder,

Patty Forister

Shirley Coulter, Secretary