

**BOARD OF TRUSTEES
JUNE MEETING MINUTES
WEDNESDAY, June 24, 2015 3:00 P.M.**

MEMBERS PRESENT: Kevin Bailey, Gary Miller, David Smith, Gene Davis, Dixie See and Dr. Strahan

MEMBERS ABSENT: Ron Mischke

Others Present: Mike McCafferty, Dr. Sara Smith

CALL MEETING TO ORDER

Kevin Bailey, Chairman, called the meeting to order at 3:04 p.m.

PUBLIC COMMENTS, INTRODUCTIONS

None

APPROVAL OF AGENDA and MINUTES

The agenda for the June Board of Trustees Meeting was available for review. Dixie See made the motion to approve the June Board agenda. Gene Davis seconded the motion. Motion carried.

The minutes from the May Board Meeting, held on May 27, 2015 were reviewed. Dr. Strahan made a motion to approve the May Board meeting minutes. David Smith seconded the motion. Motion carried.

OLD BUSINESS

None.

QUALITY COMMITTEE REPORT

Gary Miller filling in for Ron Mischke, states that they had a wonderful meeting and that the Quality Committee is making great strides and is focused. Dr. Addlesperger states that data sets were reviewed; moderate sedation audits showed good compliance; safety events were reviewed, as well as Title 25 length of stay, HCAHPS scores, delinquent medical records, readmissions, and patient complaints. There were two readmissions this month and a process improvement (PI) project around discharges will be done.

MEDICAL STAFF REPORT

Dr. Smith states that there are two new physicians ~ Dr. Widener is an internal medicine physician with the BHMM practice and Dr. Jamie Ramsey, started with Sheridan Anesthesiology Associates. Dr. Smith also reminded everyone of the retirement reception for Dr. David Schultz after the board meeting.

ADMINISTRATION REPORT

Joint Commission Update – Mackenzie Mudd and Rob Forister took the lead in organizing and leading the charge with the survey. We learned a lot and the surveyors made recommendations and were very complimentary of our staff and technology. No final report yet and we are already working on plans of correction for findings that were already identified. There are opportunities to improve and we will take those recommendations and work on improving.

Dr. Addlesperger commented that there was a lot of work and conversations that went into the process. He recognized Brittany Goodvin, who came back early from maternity leave and did a great job in organizing everything; we had the right people in the right places. The surveyors comments were – they were impressed with the quality of care we have; we are fortunate to have the Welch Cancer Center; we have a clean hospital and complimented the openness and engagement of staff. Charlotte Mather states that the surveyors were impressed with the staff's ability to navigate through the EMR system.

County Commissioners Board Appointment - Board of County Commissioner, Tom Ringley states that the commissioners would like to thank Dr. Strahan for the years of service to the hospital board. The BOCC have appointed Shirley Coulter to fill the seat that will be vacated by Dr. Strahan's departure. He went on to say that they had a number of qualified candidates and Shirley will be a good board member, she is currently on Foundation Board.

CFO Announcement - Nathan Stutte was introduced as our new Chief Financial Officer. Nathan is currently with Wyoming Medical Center in Casper, and has been since 2005. He will bring with him extensive knowledge and experience. Nathan states he is ready to make a difference here.

Board Compliance Committee Quarterly Report – Juliette is focusing on program awareness and training for the staff. Patient privacy is a hot topic item. Juliette is currently updating the compliance plan as the current one is dated 1999. The updated plan will be brought before the Board Compliance Committee at the next quarterly meeting in September.

FINANCE COMMITTEE REPORT

Financial Statements – Alan Dow reports a good financial outcome for May. Revenue is strong for the month even though contractals are higher. The \$760K payment was received this month, which helped offset the contractals. The hospital showed a positive operating income. The hospital is meeting the budget target for the fiscal year.

FY2016 Operational Budget (Action) – the operational budget is in the board packet which gave the trustee time to review it. The Finance Committee proposes and recommends the Board of Trustees accept the Operational Budget for FY2016 and would also like to note the importance of the work that the Foundation does and the support that they provide. Gene Davis made the motion to accept the Operational Budget for FY2016. Dixie See seconded the motion. Motion moved.

FY2016 Capital Budget (Action) - The Finance Committee recommends to the Board of Trustees to accept the Capital Budget for FY2016. Gene Davis made the motion to accept the Capital Budget for FY2016. Dr. Strahan seconded the motion. Motion moved.

FOUNDATION REPORT – Gary Miller reports that the Foundation had their board meeting last week. Ada Kirven and Dr. Gould made a presentation to the Physicians at the Quarterly Medical Staff Meeting regarding the ICU project, trying to get physician engagement with the project. Ada has been meeting with the patients from the Welch Cancer Center, who want to share their stories with the community and the treatment they receive at the Welch. Ada reminded everyone of the golf tournament, which will be September 11th.

BUILDING COMMITTEE REPORT

Dixie See states that there is a lot of work going. Rob Forister comments that there are no action items to bring before the board at this time. The ICU project is on target and Rob should have an action item to bring to the board next month. Hospice is working on strategic planning and the MOB is on schedule. They are still working on the design. The façade will be done in August and this was a capital budget item that was just approved. Due to the ICU project, Rob has pulled the existing bid documents and will do a redesign of the bid documents. Construction for the ICU should be sometime this fall. Rob will be approaching the board soon for requests for funding and approval to proceed. The hospice project will be funded through the Foundation.

OTHER BUSINESS

Mike McCafferty acknowledged that Dr. Strahan has served on the hospital board for 10 years! Mike states Dr. Strahan loves this community and wants to make sure the hospital is the best it can be. Dr. Strahan is well respected among the medical staff and helped to lead in making some tough decisions. Mike thanked Dr. Strahan again for a decade of service to the community and supporting staff throughout the years.

Dr. Strahan states that it has been a pleasure to be on the board and to see the hospital grow. He also states that he has enjoyed working with the people on the board. Kevin Bailey presents Dr. Strahan with a plaque for his years of service and a gift (wallet from Kings Saddlery).

EXECUTIVE SESSION

There is no executive session today.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 3:40 pm.

Recorder, Patty Forister

David Smith, Secretary