

**BOARD OF TRUSTEES
JUNE MEETING MINUTES
WEDNESDAY, June 28, 2017 4:00 P.M.**

MEMBERS PRESENT: Kevin Bailey, Dixie See, Ron Mischke, Dr. Timothy Scott, and Gene Davis

MEMBERS ABSENT: Shirley Coulter and David Smith

Others Present: Mike McCafferty and Dr. Ian Hunter

CALL MEETING TO ORDER

Kevin Bailey, Chairman, called the meeting to order at 4:02 p.m.

PUBLIC COMMENTS, INTRODUCTIONS

None.

APPROVAL OF AGENDA and MINUTES

The agenda for the June Board of Trustees meeting was available for review. Ron Mischke moved to approve the agenda. Gene Davis seconded the motion. Motion carried.

The minutes from the May board meeting held on May 31, 2017 were reviewed. Dixie See moved to approve the minutes. Dr. Timothy Scott seconded the motion. Motion carried.

OLD BUSINESS

None.

QUALITY COMMITTEE REPORT

The committee reviewed safety events, inpatient falls, pressure ulcers, medication errors, delinquency rates and hand hygiene. The hand hygiene initiative will be brought to the forefront again as the numbers are declining. The Quality Charter is being revised so has been tabled until it is updated. The readmission reduction program is trending in the right direction. The Joint Commission mock survey results were presented and reviewed by the committee.

MEDICAL STAFF REPORT

Dr. Hunter had no report at this time other than credentialing matters to discuss in Executive Session.

Dr. Hunter brought forth two candidates for additional staff privilege considerations:

Jason Otto, PA-C has requested additional advanced privileges to do Cardiac Stress Tests, under the guidance and direction by the Sheridan Memorial Hospital Hospitalists physicians. Dr. Scott motioned to approve. Dixie See seconded the motion. Motion carried.

Angela Knutson, PA-C has requested additional advanced privileges in Emergency Medicine under the supervision of the Sheridan Memorial Hospital Emergency Medicine physicians. Gene Davis motioned

to approve. Dixie See seconded the motion. Motion carried.

ADMINISTRATION REPORT

HSOPS – The Hospital Survey on Patient Safety survey results were presented to the board. This is the 4th time since 2012 that this survey has been taken. This is the first year that a separate survey has been given to the clinics, which have different dimensions than the hospital survey. The survey is thru the Agency for Healthcare Research and Quality (AHRQ) and the data is compared to all hospitals that participate. We can benchmark against hospitals that are similar to us or to compare ourselves from previous results. The hospital has initiated many measures since the first survey, such as TeamSTEPPS, and the Daily Safety Brief, etc., which has improved our culture of safety and increased staff awareness. The results of the survey have been presented to all staff, and department specific results have been reviewed as well. The clinic survey results were reviewed. There are 12 domains; the same number as the hospital survey, but the domains are different. Since this is the first time for a separate ambulatory survey, we will use these results as the baseline for all future surveys.

CMS Cost Per Beneficiary Report – CMS publishes this data publicly. In reviewing Wyoming as a whole, per capita \$7,417 is spent per Medicare beneficiary. There are 3,200 counties in the United States. In Wyoming, Sheridan is the 22nd cheapest county out of the 23 counties in the State. In 2014, Sheridan County was the cheapest in the state. Our ranking puts us in the 10% - 15% range in the nation – only 10% of the counties have a lower cost structure. The hospital pricing will play a role in determining how efficient our care processes are in the community.

FINANCE COMMITTEE REPORT

FY2018 Operation Budget- (Action) - Gene Davis thanked Nathan Stutte, CFO for his in depth work on the budget. Gene Davis made the motion on the recommendation of the Finance Committee to accept the FY2018 Net Operational Budget of \$96.5M, \$184M in Gross Revenue and \$95.6M in Expenditures. In addition, Gene Davis motioned for approval of quarterly financial reviews moving forward. Ron Mischke seconded the motion. Motion carried.

FY2018 Capital Budget (Action) - The board reviewed the capital spending for FY2018. Gene Davis motioned to approve \$1,997,000 with a discretionary fund of \$400K, for a total routine capital budget of \$2.4M. Gene Davis would like to add a couple of items for approval as well; \$275K for the INFOR project and \$400K for Telemetry and Monitoring. Ron Mischke seconded the motion. Motion carried.

Financial Statements – May was a busy month with a negative shift in payer mix. There was an increase in self-pay patients, Medicare remained flat, and a decline in commercially insured patients. We will watch the trends in the payer mix. There were less uninsured patients and a better reimbursement group. The labor costs will continue to be monitored going forward. Gene pointed out data on the medical assistance and bad debt; the hospital had \$11M in medical assistance and bad debt last year; whereas we have \$9.2M for the same time period this year.

FOUNDATION REPORT

The Foundation made several distributable gifts in pledge payments. The Welch Cancer Center received \$208K. The WCC campaign received funds totaling \$6.2M for the project, and 100% of the pledges have been collected. The annual distribution of \$24K to the dialysis center has been made. \$56k has been distributed to the ICU with pledges still coming in.

The Foundation Golf Tournament will be Friday, July 7th, with 33 teams registered (132 golfers). The tournament will start at noon at the Powder Horn.

The Foundation is working on bringing awareness of the Link to the Sheridan WYO Rodeo. Hats for the Link will be sold, and information on the event will be handed out at the rodeo. The hats are the collaboration between Kings Ropes hats with the Link logo and the WYO Rodeo logo.

BUILDING COMMITTEE REPORT

The Medical Office Building expansion is progressing. The contractor is 75% complete in pouring the concrete walls and foundation. There are still some water issues that are being mitigated. The concrete for the courtyard between the main hospital and the MAC has been poured. The area where Wound Care is relocating to is being remodeled; plumbing and mechanical work will be completed.

OTHER BUSINESS

Charlotte Mather, CNO, has been working with the American Nurses Credentialing Center (ANCC) to get the nurse residency program accredited. This included a 200+ page application, interviews with current residents that went through the program, preceptors, and an onsite visit. The hospital's nurse residency program has received the accreditation with distinction for the program. We are the fourteenth in the country, first in Wyoming, and first in a rural residency program to receive this accreditation. This validates the hospital's strengths and quality of the program.

EXECUTIVE SESSION

Kevin Bailey moved to adjourn into Executive Session at 4:49 p.m. after a short recess to discuss personnel. Gene Davis seconded the motion. Motion carried.

The Board reconvened into open session at 4:54 pm after discussions on personnel. Please see the above Medical Staff Report for action taken.

ADJOURNMENT

With no further matters to come before the board, the meeting adjourned at 4:55 p.m.

Patty Forister, Recorder

Shirley Coulter, Secretary