

**BOARD OF TRUSTEES
JULY MEETING MINUTES
WEDNESDAY, AUGUST 3, 2016 4:00 P.M.**

MEMBERS PRESENT: Kevin Bailey, Gene Davis, Dixie See, Shirley Coulter, Ron Mischke

MEMBERS ABSENT: David Smith, Dr. Tim Scott

Others Present: Mike McCafferty, Dr. Sara Smith

CALL MEETING TO ORDER

Kevin Bailey, Chairman, called the meeting to order at 4:00 p.m.

PUBLIC COMMENTS, INTRODUCTIONS

None.

APPROVAL OF AGENDA and MINUTES

The agenda for the July Board of Trustees Meeting was available for review. Kevin Bailey made the motion to approve the agenda, with the addition of an action item under the Finance Committee Report. Gene Davis seconded the motion. Motion carried.

The minutes from the June Board Meeting, held on June 29, 2016 were reviewed. Dixie See made the motion to approve the minutes as presented. Shirley Coulter seconded the motion. Motion carried.

OLD BUSINESS

None.

QUALITY COMMITTEE REPORT

The Quality Committee did not meet, so there is no report at this time.

Dr. Addlesperger presented information on the operational goal around the Quality Pillar, which is one the Hospital's Pillars of Excellence. The goal of the pillar is to achieve high reliability in our processes by using data to drive continuous improvements for the betterment of the organization. A specific tool that is used is the Hospital Engagement Network (HEN), which consists of a multitude of hospitals sharing data to reach common goals. Processes are built around the information collected, to improve and standardize protocols to improve outcomes with patient care; this also impacts on how the hospital is paid (merit based incentive payments). There is a Cerner quality package being implemented, which will go live the end of August. This will have the core measures on screen while the patient is here, to ensure that the patient is getting what they need.

MEDICAL STAFF REPORT

Kristen Schaefer, MD was introduced. Dr. Schaefer is an anesthesiologist with the Sheridan Anesthesiology Associates group. Also introduced was Brian Menkhaus, MD. Dr. Menkhaus has joined Sheridan Pathology and will be working with Dr. Doughty and Dr. Thompson.

The Board members reviewed recommended credentials files in Executive Session. The applications, supporting documentation and information received during the credentialing and privileging processes were reviewed. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges as recommended.

Ron Mischke made a motion to approve Laci Little, FNP-BC request for Non-Professional Staff Family Nurse Practitioner privileges, specializing in Urgent Care clinic part-time employee of SMH. Dixie See seconded the motion. Motion carried.

Kevin Bailey made a motion to approve Amanda McIntire, FNP-C request for Non-Professional Staff Family Nurse Practitioner privileges specializing in the Urgent Care clinic full-time employee of SMH. Shirley Coulter seconded the motion. Motion carried.

Gene Davis made a motion to approve the one (1) added VRad Nighthawk teleradiologists, Dr. Boris Karaman, MD requesting interpretation of radiograph, CT, Ultrasound, and Nuclear Medicine privileges via telemedicine. Dixie See seconded the motion. Motion carried.

ADMINISTRATION REPORT

Quality Pillar ~ Discussed under the Quality Report

Most Wired Recognition ~ Sheridan Memorial Hospital has received a national award based on the hospital's ability to adopt benchmark technology to improve performance in clinical, financial and operational measures. Two hospitals in Wyoming received this award; Sheridan and Cheyenne. We have the infrastructure in place for continued improvement of patient safety and quality of care. With the population healthcare model, the hospital is paid around quality, safety and patient satisfaction.

FINANCE COMMITTEE REPORT

Leasehold Improvements (Action) - Gene Davis made the motion to authorize \$342K for leasehold improvements. Ron Mischke seconded the motion. Motion carried.

Financial Statements

Gene Davis reported that the last month of the fiscal year shows an increase from last year. There is net revenue of \$90M and a positive net income from operations. There was a total of \$4.6M added to our bottom line; of that \$3.9M was raised by the Sheridan Memorial Hospital Foundation. There was \$12.3M in bad debt and medical assistance.

FOUNDATION REPORT

Kevin Bailey is the hospital board liaison to the Foundation for the next year. The Foundation also welcomed Stella Montano from the hospital's Auxiliary board. The Foundation's end of year report will be coming. The pledges for the Welch Cancer Center project are winding down; almost 100% has been collected. The Foundation board is working on a strategic plan to increase their capacity

for a positive impact to the hospital. The Foundation current focus is to continue to work on gifts to help finance the ICU project.

BUILDING COMMITTEE REPORT

The ICU project continues to be three to four weeks behind schedule. The majority of the painting, booms, lifts and trim work will be done this month. The plan is to occupy the space by October. The Medical Office Building project is moving along; TSP is nearly done with construction documents. When completed, an estimated cost will be presented to the Building Committee and the Board for consideration.

OTHER BUSINESS

Scope of Services (Action)~ review and board approval of the services offered in each department of Sheridan Memorial Hospital to the community is a requirement of the Joint Commission. Dixie See made the motion to approve the Scope of Service. Gene Davis seconded the motion. Motion carried.

EXECUTIVE SESSION

Kevin Bailey made the motion to adjourn into Executive Session for personnel and real estate matters after a short recess. Ron Mischke seconded the motion. Motion carried.

The Board reconvened into open session at 4:50 pm with action taken on medical staff credentialing matters. Please see the above action taken under the Medical Staff Report.

ADJOURNMENT

With no further matters to come before the board, the meeting adjourned at 4:52 pm.

Recorder, Patty Forister

Shirley Coulter, Secretary