

**BOARD OF TRUSTEES
FEBRUARY MEETING MINUTES
THURSDAY, MARCH 9, 2017 4:00 P.M.**

MEMBERS PRESENT: Kevin Bailey, David Smith, Dr. Timothy Scott, Shirley Coulter and Ron Mischke

MEMBERS ABSENT: Dixie See and Gene Davis

Others Present: Mike McCafferty and Dr. Ian Hunter

CALL MEETING TO ORDER

Kevin Bailey, Chairman, called the meeting to order at 4:00 p.m.

PUBLIC COMMENTS, INTRODUCTIONS

None.

APPROVAL OF AGENDA and MINUTES

The agenda for the February Board of Trustees meeting was available for review. Kevin Bailey asked that Personnel be added under the Executive Session to address credentialing matters. Ron Mischke moved to approve the amended agenda. David Smith seconded the motion. Motion carried.

The minutes from the January board meeting held on February 1, 2017 were reviewed. Shirley Coulter moved to approve the minutes as presented. Dr. Scott seconded the motion. Motion carried.

OLD BUSINESS

None.

QUALITY COMMITTEE REPORT

The Quality Committee discussed in-patient falls data, medication errors, what kind of errors, and our “just culture” paradigm and coaching staff around those errors, what happens when a policy is not followed, and coaching performance management.

The committee reviewed a presentation on antibiotic stewardship. There will be a letter sent to all community providers on the over-use of antibiotics. The antibiotic stewardship committee will continue to look at data around sensitivity and how antibiotics are being used.

The Quality Committee reviewed data on patient flow-through and core measures on emergency room throughput, which is better than the national average. The Quality Department did “tracers” on patient files; such as what the Joint Commission would do, which led to positive changes. The hospital will invest more in phone surveys to get adequate HCAHPS data.

MEDICAL STAFF REPORT

Dr. Hunter reminded the board that the Quarterly Medical Staff meeting is Tuesday, March 14th at 6:00 p.m. The board is welcome to attend.

Autumn Barrett, PA-C privileges are to be amended to include stress test privileges under the direction of the Hospitalists. David Smith made the motion to amend the privileges as discussed in Executive Session. Dr. Scott seconded the motion. Motion carried.

ADMINISTRATION REPORT

Master Planning - the first meeting was held with discussion on what we want to accomplish and the parameters outlined. Mike would like to see the process involve members of the building committee to meet with CTA on the service line and campus planning perspective. The steering committee will keep the full board posted. The last master plan was completed in 2007, with approximately 80% of the work identified in the plan completed.

Physician Recruitment - SMH has hired Dr. Megan Ratterman, a medical oncologist who will join the WCC team in August of 2017. SMH has also hired Dr. Erik Smith, an emergency room physician, who will begin in August of 2017. We will continue to recruit for another emergency room physician as well as recruit for two internal medicine physicians. SMH is assisting private practice clinics in pediatric physician recruitment. The hospital will continue to recruit for a pulmonologist; this is a tough recruitment to fill and may take some time.

Population Health – Nyle Morgan, COO did a slide presentation on population health providing education to the board on what it is and how SMH has the potential to manage it. Dr. Hannah Hall is leading from within on patient centered medical home care. The hospital has seen a shift with a diminishing inpatient population and an increase in outpatient services.

FINANCE COMMITTEE REPORT

The Finance Committee reviewed vouchers and Mike's credit card and did not identify any issues. Review of the financial results and capital budget reallocation was discussed as well. The revenue were strong for the month, write offs returned to normal, labor costs are in line, and there is an increased benefits cost. There is an increased cost in professional services, which is expected due to the implementation of the INFOR project. The Urgent Care continues with strong growth. The Emergency Room growth has slowed and it appears we have hit the market share in the Cath Lab. There is a decline in outpatient surgery for the year.

Capital Reallocation - Facilities had budgeted for a boiler conversion in FY2017. The cost for this project far exceeds the money allocated. It was determined that the project would be postponed until FY2018; firm bids will be obtained. The Finance Committee approves the recommendation to the Board to reallocate the \$370K from the boiler conversion for FY2017 as follows: \$125K to Gould Street to finish the renovations needed at this location, \$200K to help pay for the nurse call system, with the remaining \$45k left in the boiler project to cover design and engineering costs. Ron Mischke motioned to accept the reallocation of funds. Shirley Coulter seconded the motion. Motion carried.

FOUNDATION REPORT

The Auxiliary had their annual meeting, which was well attended. The Auxiliary raised \$35K, with the money to be used in Women's Health for new bassinets and a birthing bed. The volunteers interact with all the departments throughout the hospital.

Ada Kirven will do a project completion report for the ICU, to let the donors know how many people are seen in the ICU and the families affected.

The Service Directory went out in the mail and will educate the community about the services we provide to the community.

BUILDING COMMITTEE REPORT

The frost is gone from the ground so the contractor can start working again on the MAC Expansion project. The first step is to move the utilities. Highland Avenue will be closed next week to tie into the water line. The contractor is working with the City in preparation for the closure. Once the utility lines have been relocated, the contractor will start excavating for the foundation.

OTHER BUSINESS

None.

EXECUTIVE SESSION

Kevin Bailey moved to adjourn into Executive Session to discuss personnel matters after a short recess. Shirley Coulter seconded the motion. Motion carried.

The Board reconvened into open session at 5:00 pm with action taken on medical staff credentialing matters. Please see the above action taken under the Medical Staff Report.

ADJOURNMENT

With no further matters to come before the board, the meeting adjourned at 5:01 pm.

Recorder,

Patty Forister

Shirley Coulter, Secretary