

BOARD OF TRUSTEES
DECEMBER MEETING MINUTES
Wednesday, December 28, 2011 3:00 P.M.

MEMBERS PRESENT: Ron Mischke, Gene Davis, Dixie See, Kevin Bailey, Bill Huppert and Gary Miller

MEMBERS ABSENT: Dr. Strahan

Others Present: Mike McCafferty and Dr. Hanebrink.

CALL MEETING TO ORDER

Ron Mischke called the meeting to order at 3:05 p.m.

PUBLIC COMMENTS

None

APPROVAL OF AGENDA and MINUTES

The minutes from the November Board Meeting, held on November 30, 2011 were reviewed. A motion was made by Gene Davis to approve the November Board Minutes. Kevin Bailey seconded the motion. Motion carried.

The minutes from the Financial Strategic Planning, held on December 7, 2011 were reviewed. A motion was made by Dixie See to approve the Financial Strategic Planning Minutes. Gary Miller seconded the motion. Motion carried.

There were no additions to the December 28, 2011 Board Agenda. A motion was made by Dixie See to approve the December agenda. Bill Huppert seconded the motion. Motion carried.

QUALITY COMMITTEE REPORT

Lajune Bacon, Quality Services Manager, announced that the Quality Council did not meet in December. Ms. Bacon presented SMH 30-day Re-admission Rate Chart, noting the Quality Council had discussed discharge planning and readmissions. More information will be shared with the members as more is gathered. Gary noted the Hospital averages under the national readmission rate. Ms. Bacon emphasized that her team looks at each patient in order to strive to obtain care goals and prevent readmission.

MEDICAL STAFF REPORT

The Medical Staff report was provided by Dr. Hanebrink. Dr. Hanebrink presented the Medical Staff membership and privilege requests for the following:

Linda Rice, LAT from Northern Wyoming Mental Health Center is requesting behavioral health consulting privileges in the Department of Medicine. Linda has been employed at the substance abuse office of Northern Wyoming Mental Health Center as the Program Coordinator since August 2011. Ms. Rice has 37 years in behavioral health services, specifically in the substance abuse field. She is licensed in Wyoming as an independent Licensed Addictions Therapist with a Doctorate in occupational and adult education. Ms. Rice moved to Sheridan from Rawlins, Wyoming where she held the position of Substance Abuse Coordinator at the Carbon County Counseling Center from November 2009 to July 2011. Ms. Rice will serve Sheridan Memorial Hospital in an on-call capacity for behavioral health consults. Gary Miller made a motion to approve requested privileges. Dixie See seconded the motion. Motion carried.

Joseph Garcia, MD, FACC is requesting Active Staff membership in the Department of Medicine at Sheridan Memorial Hospital, specializing in Cardiology. He is welcomed by Dr. Michael Brennan and staff as a newly employed physician at Big Horn Heart Center and Sheridan Memorial Hospital with an approximate expected start date of May, 2012. Dr. Garcia has been practicing medicine since 1987 after completing his residency training at Baylor College of Medicine (Houston, TX). He has maintained medical licensure and worked in the specialty of Cardiology in Virginia, Texas, Florida, and Montana where he has now chosen to relocate to Wyoming from San Antonio, TX as a Board Certified Interventional Cardiologist. Dr. Garcia demonstrates experience in clinical cardiology, with specialty in 2D echocardiography, nuclear cardiology, cardiac catheterization, cardiac CT angiography, CT angiography, balloon angioplasty and stents. Dr. Garcia's knowledge and expertise in these areas will allow the Hospital to expand its services in interventional cardiology and assist in the expected implementation of a new cardiac catheterization lab. Bill Huppert made a motion to approve the requested privileges of Dr. Garcia. Gene Davis seconded the motion. Motion carried.

Teresa Mazur, MD is requesting Active Staff membership in the Department of Emergency at Sheridan Memorial Hospital, specializing in Emergency Medicine. She is welcomed as a Board Certified member of the Sheridan Memorial Hospital Emergency Medicine employed physicians. Dr. Mazur has served as locum tenens since July 2011 at SMH and will be a full time Emergency Department physician, beginning January 2, 2012, working a majority of night shifts. Dr. Mazur is a May 1991 graduate of the University of Texas Medical School in Houston, Texas. She completed an Emergency Medicine residency program at the University of Florida affiliate Medical Center in Jacksonville, FL and since then has served many Florida hospitals as a part time and full time Emergency Physician within the past 15 years. Dr. Mazur also worked at Ivinson Memorial Hospital as a full time Emergency Physician in August 2007 through August 2008. Dr. Mazur has now relocated back to the State as a Wyoming native and plans to establish Sheridan as a permanent niche to practice healthcare. Dixie See made a motion to approve requested privileges. Gene Davis seconded the motion. Motion carried.

Mr. Mischke refreshed the public on the process that occurs for reviewing and granting of credential requests. A detailed discussion of each applicant's credentials are discussed in the Board's executive session where thereafter the public session is opened again to vote on recommended requests.

On behalf of the Board, Mr. Mischke presented Dr. Brad Hanebrink a plaque with gavel in appreciation of his years of service as Chief of Staff and liaison to the Board of Trustees. Dr.

Hanebrink thanked the Board for their support and how he has enjoyed the last four years. He has had the pleasure of representing the SMH Medical Staff to the Board during his COS term, where he has gained much admiration from his peers and the Board. He looks forward to continuing his membership on the Medical Executive Committee and assisting Dr. Addlesperger in the transition as new Chief of Staff. Dr. Hanebrink proudly shared with the group a picture of dogs playing poker on velvet that he had received at the previous Quarterly Medical Staff members in appreciation of his years of service.

ELECTRONIC MEDICAL RECORD (EMR)

Nyle Morgan, Chief Information Officer, provided an update on the Cerner EMR progress. The SMH staff team is traveling back to Kansas City the week of January 9, 2012 to finish up system validation and work flow sessions. On their return the hardware will be ready and in place to install. Nyle was glad to report that Board members, Mr. Kevin Bailey, Mr. Ron Mischke and Mike McCafferty will be traveling with group to Kansas City in order to tour the training facility and sit in on a few work groups.

Members discussed how the EMR transition for hospitals is headlining National news, where they are happy to see that SMH is on the front lines of the matter.

ADMINISTRATION REPORT

Mr. McCafferty provided the following updates:

- ✓ Welch Cancer Center – Rob Forister, Facilities Manager provided an update on the construction project as being on schedule and currently under budget. No reported risk issues have been reported from the contractor and the project continues to have quality control monitoring from employee, Jerry Maddox, ensuring all is flowing appropriately per building specifications. Visually the building is getting masonry and rock work started on the exterior and electrical and plumbing work inside.
Jennifer Pfister, WCC Manager informed the group that all major equipment purchases have been completed which includes additional custom build chemo chairs that have rising/lowering and heating capabilities. Furniture equipment with chosen fabrics and designs will be ordered within next month. All purchases have been made under budget. Roxanne Araas and staff are working with local photographers to meet and discuss artwork in January. Emphasis on wildlife and scenery pictures that continue the outdoorsy theme from Sheridan Radiology and the Dialysis departments will be discussed.
Jennifer noted the anticipated moving date into the new building is estimated for April. She anticipates a two to four day timeline for all staff to help for a smooth transition. It will then take approximately one month to demolish old building.
- ✓ Physician Recruitment – Mr. McCafferty reported on the Medical Oncologist search. It was noted that SMH began working with the search firm of Merritt Hawkins. Representatives from the firm were in Sheridan for an on-site visit December 13 through 14. They anticipate to mail out recruitment calls the first part of January. In response to the question of

difficulty in recruiting for the position, Mike said the number of physicians who are in the specialty that meets our criteria and community narrows the numbers significantly. Mike feels good about taking a look nationally with the current market and what we have to offer in finding the right candidate. Dr. Hanebrink noted having the new building will make a big difference and help in the recruitment effort.

Mike additionally reported that Dr. Cheryl Varner, the new ENT physician will be here mid-January and start moving along with a new ENT practice establishment.

- ✓ Strategic Plan – Mr. McCafferty reported having held a previous meeting with Board members to discuss growth, the future and what is on the horizon in terms of strategic planning. Specifically, Mike spoke to the building committee's long term plan in order to ensure a master plan is going forward, both focusing on today as well as 10-20 years from today. A formal strategic plan document will come to the Board in April or May. The document will not only show strategic planning goals for the next four to five years, but will be used as a marketing tool to display information on current and new services and physicians in the community. Members noted appreciation to administration for their focus and priority they put into maintaining the financial viability of the hospital and communicating the information in the appropriate, concise manner to the Board.

FINANCE COMMITTEE REPORT

Gene Davis reported that the Finance Committee met and acknowledged that Mr. McCafferty's Master Card and vouchers had been reviewed.

Ed Johlman, Chief Financial Officer, presented the financial review for November 2011. November was a busy month, in terms of financial review. The increase in services provided was due to many patients meeting their deductibles before the calendar year end. Outcome resulted in profitable month; good news for SMH.

Ed reported on the unanticipated strained relationship with the current financial system vendor, Keane. They are not willing to sustain their relationship, therefore vendor demos have been viewed by the department and site visits are planned for two locations in February 2012 in order to find a new reporting system. Estimated cost is 1 to 2 million dollars, a non-budgeted expense, at this time with an estimated date for a new system in January 2013. All expenses in this regard will be brought to the Boards consideration before the end of this fiscal year.

FOUNDATION REPORT

Kevin Bailey, Board Trustee and Foundation Chairman, welcomed recently appointed Foundation Board member, Dr. Brad Hanebrink. Dr. Hanebrink will assume the annually appointed Medical Staff Representative position on the Board and is welcomed with open arms into the Foundation after stepping down from the Chief of Staff position. Dr. Hanebrink joins ten other Foundation Directors as well as fellow physician, Dr. Walter Gould. One year appointments are also made annually for the Board of Trustees and the Hospital Auxiliary.

Ada Kirven reported a successful Partner employee breakfast recently held in the Hospital cafeteria for 270 members. At the event, members voted to extend \$30,000 to the ICU remodeling project. These monies will be added to the Partner event vote.

Ada also noted the Foundation entering into a 3 year lease agreement with Pacer Energy acquisitions.

Ada and Kevin presented the Foundation's accumulated donations through November 2011 to Sheridan Memorial Hospital for the Welch Cancer Center. A giant check representing \$670,314.67. It is a true representation of how much the community is behind the project.

Ada also noted a Medical Auxiliary luncheon was held in December. Patty Schultz and Wanda Hanebrink were noted as leaders in organizing the group. At the lunch, Mike presented an overview on the hospital strategic updates and thanked them for their involvement in the hospital's many events. Many members of the group are already active volunteers at the hospital, specifically involved in the success of the hospital gift shop.

BUILDING COMMITTEE REPORT

Dixie See reported that the Building Committee met this month. Mr. Forister, Facilities Manager, provided the following updates regarding the Cath Lab and ENT Practice.

- Mr. Forister explained logistics that are being worked on for the construction of the Cath Lab plans. The Cath Lab will be located in the old lab space between ED and Radiology. The Pathology and Histology department will be moving to an area in the basement as its permanent home. Drs. Doughty, Schreffler, and stakeholders are satisfied with the plans. A project estimate will be brought to the board to be approved as a separate project. Cath Lab construction is pending equipment decisions. Chris Bilyeu is working on pricing figures and gathering physicians' input on purchases. Within the next week the Committee will have cost estimate on the Pathology/Histology remodel and a better sense of the Cath Lab timeline. Currently there has been 2.9 million allocated and approved for the Cath Lab, where current bids are being taken at this time. Total construction costs will be determined once total project and equipment costs are set.
- Mr. Forister noted the new ENT practice location will be at the current Home Care and Hospice offices that will relocate off campus. There are renovations to be done that will fall into the anticipated budget and be completed within the next six to eight weeks.

OTHER BUSINESS

NONE

EXECUTIVE SESSION

The meeting moved into closed session at 3:50 p.m. for discussion of personnel matters. The meeting then reconvened into public session at 4:35 p.m. Medical staff privileges were discussed. Please see the Medical Staff report for action taken.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 4:40 p.m.

Recorder,
Amy Ligocki

Michael Strahan, M.D., Secretary