

**BOARD OF TRUSTEES  
APRIL MEETING MINUTES  
WEDNESDAY, APRIL 2, 2008 5:00 P.M.**

**MEMBERS PRESENT:** Anthony Spiegelberg, Michael Strahan, M.D., Bill Huppert, and Dixie See

**MEMBERS ABSENT:** Ron Mischke, Harlan Rasmussen, Gary Miller

**CALL MEETING TO ORDER**

Anthony Spiegelberg called the meeting to order at 5 p.m.

**APPROVAL OF MINUTES**

The previous meeting minutes of February 27, 2008 were reviewed. After review, Bill Huppert made a motion to approve the minutes, Dixie See seconded the motion and motion carried.

**PUBLIC COMMENTS, INTRODUCTIONS**

There were no public comments.

**QUALITY COMMITTEE REPORT**

Lajune Bacon reviewed the Service Excellence Score Card, noting that Avatar scores continue to go up. Mrs. Bacon reported on some of the patient safety issues the hospital is focusing on:

- Patient Medication Reconciliation Project
- Joint Commission Patient Safety Goals - Timeliness of reporting and receiving clinical lab results
- Noise reduction in hospital – the Quality Council is looking at this, especially in patient care areas.

Mike McCafferty reported that in the past, Quality Forums were held and individual departments reported their quality projects by the use of story boards. Instead of 48 different projects, four projects each month are now identified and reported to Quality Council for a more organizational performance. Mr. McCafferty said that there has been improvement in all core measures. Dr. Hanebrink said that he is proud of the medical staff who are very open to this quality structure.

There was discussion with regard to HCAPS, a publicly reported survey of hospital patients' perspectives of their care. The Board asked what types of questions were given to patients, the categories, and how this is measured. Lajune Bacon will have the information available for the April 30th meeting.

### **MEDICAL STAFF REPORT**

Dr. Hanebrink reported that there was a good turnout for the March Quarterly Staff Meeting which was his first since assuming the role of Chief of Staff. Dr. Hanebrink said there is general overall support to develop a Credentials Committee, but this has not been done as there are some minor changes that will need to be made to the Medical Staff Bylaws.

Mike McCafferty noted that Dr. Strahan gave an excellent presentation at the Quarterly Staff Meeting on flu epidemic. Dr. Strahan serves as the Sheridan County Health Officer and summed up what would happen if there was a Pandemic Flu outbreak.

### **FINANCE COMMITTEE REPORT**

Ed Johlman reported that the Finance Committee met before the meeting and reviewed the financials. February was a very busy month and produced strong financial results. The Accounts Receivable Department is at full staff and showing good improvement. Mr. Johlman said that the new capital budget will be reviewed at the April 30th Board meeting. There will be a special meeting of the Finance Committee before the May Board Meeting for review of the operating budget. County Commissioner, Steve Maier, said that a preliminary budget meeting with the hospital and the commissioners will need to be scheduled soon.

### **FOUNDATION REPORT**

Tom Ringley gave a reminder of the Foundation Benefit on Saturday, April 26th with proceeds to benefit the Transitional Care Unit. Mr. Ringley noted that in 2004 the hospital received \$100,000 from the Griffith Foundation for help with IMRT, along with a pledge from the Welch Foundation. IMRT is now completely paid for with the final payment of \$50,000 received from the Welch Foundation. Mr. Spiegelberg expressed his appreciation for the generosity of these foundations.

### **BUILDING COMMITTEE REPORT**

Dixie See reported that the enclosure in the back of the cafeteria is near completion. A bid of \$373,559 was received from JBD contractor for the dialysis unit remodel. Dixie See made a motion to accept the bid of \$373,559 from JBD, Bill Huppert seconded the motion and motion carried.

Rob Forister explained that the dialysis area will be a total of 4,000 square feet which is double the capacity of the current space and much easier access for patients. Total cost of the project is \$720,000, with electrical at \$200,000 and \$150,000 for plumbing.

Mike McCafferty explained that Rob Forister and his staff are going to be the general over the electrical and plumbing with subcontracting bids for this and the construction requested separately. The subcontractors for electrical and plumbing are Modern Electric

and Zowada Plumbing. Dixie See made a motion to accept the two estimates from Modern Electric and Zowada Plumbing, not to exceed a total of \$350,000. Dr. Strahan seconded the motion and motion carried.

Rob Forister noted that there will be an additional cost of \$50,000 - \$100,000 for a water treatment system for dialysis. Tom Ringley said that the Foundation has some additional funding for dialysis to help with these costs. Anthony Spiegelberg asked about parking for dialysis patients and Rob Forister said there are currently spaces available and there are plans to add extra spaces.

### **ADMINISTRATION REPORT**

Mike McCafferty reported that Peggy Callantine will give a tour to the Board after today's meeting of the newly renovated operating rooms.

*Sheridan Surgical Center* - Mike McCafferty said there is no new news at this time, but is hopeful for some dialogue in the near future.

*Tracey Coe, MD* - Mr. McCafferty reported that Medical Oncologist, Tracy Coe, began working at the Welch Cancer Center yesterday and will be residing in Sheridan. Dr. Coe comes to Sheridan from Joplin, Missouri and Mr. McCafferty said the hospital is very happy to have Dr. Coe in the community. There is now a full compliment of cancer care at the Welch Cancer Center.

*Physician Training* - Mike McCafferty stated that the workshop on "How to Run a More Profitable Practice" held on March 19th was very beneficial. Physicians and their office staff were invited to this one day workshop presented by Conomikes Associates, Inc. and Mr. McCafferty said that other workshops will be offered in the future for physician offices.

*Legislative Updates* - Mike McCafferty gave updates on bills passed at the recent legislative session which could benefit the hospital:

- State assistance for un-reimbursed trauma care
- Funding to assist hospitals in recruitment of physicians
- Immunity from liability for healthcare providers with inactive license
- Ability by county hospitals to participate in the Wyoming State Retirement Program

Mike McCafferty introduced Iris Hehn, ICU/ER Manager, noting that Mrs. Hehn has recently taken a leadership position and is doing a great job.

*Information Systems* - Anthony Spiegelberg asked for an update on the hospital information systems. Mr. McCafferty said that the new CIO, Mr. Nyle Morgan, is expected to start in his position early spring. Assessment of the plans for IT are continuing to move forward and Mr. Morgan will be brought in for these discussions. Mr. McCafferty said that the physicians have been extremely helpful with their input during this process.

*Accounts Receivable Plan* - Ed Johlman passed out a copy of the Accounts Receivable Plan to the Board.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:10 p.m.

Recorder, Joanne Redder  
Dixie See, Secretary