

BOARD OF TRUSTEES
April MEETING MINUTES
WEDNESDAY, April 1, 2009 3:00 P.M.

MEMBERS PRESENT: Harlan Rasmussen, Dixie See, Randy Bomar, Bill Huppert.

MEMBERS ABSENT: Bill Huppert, Michael Strahan, M.D.

CALL MEETING TO ORDER

Harlan Rasmussen called the meeting to order at 3:10 p.m.

APPROVAL OF MINUTES

The previous meeting minutes of February 25, 2009 were reviewed. After review, Randy Bomar made a motion to approve the minutes, Ron Mischke seconded the motion and motion carried.

A special open meeting was held on March 23, 2009 for the purpose of reviewing medical staff applications. These minutes were reviewed and after review, Dixie See made a motion for approval, Gary Miller seconded the motion and motion carried.

QUALITY COMMITTEE REPORT

Ron Mischke reported that the Quality Committee met on March 19th, noting increasing scores in many areas. Gary Miller said that the hospital is 50% above on every measurement. Mr. Mischke said that he recently sat in during the hospital's March new employee orientation and complimented the HR staff on an excellent job.

Lajune Bacon reported that, based on a request from The Joint Commission, the hospital is looking at physician continuing medical education for pain management. Lajune also introduced Leslie Reimers who demonstrated the features on one of the hospital's new patients beds.

MEDICAL STAFF REPORT

Dr. Hanebrink thanked the Board for holding the special open meeting on March 23rd for the purpose of reviewing and approving some medical staff applications.

Dr. Hanebrink reported that the Quarterly Medical Staff Meeting was March 17th and discussion was held with regard to charging a fee for credentialing and re-

credentialing. Dr. Hanebrink said that meetings continue in preparation for the upcoming Joint Commission survey

ADMINISTRATIVE REPORT

Mike McCafferty reminded the Board of the May 7th & 8th Trustee Meeting in Lander Wyoming and asked that the Board give their registration information to Joanne.

Mr. McCafferty said the hospital's Master Plan will be revisited by the Building Committee and he will keep the Board updated.

OSC Update - Mike McCafferty passed out a memo that he sent to hospital and medical staff regarding the proposed Outpatient Surgical Center. Mr. McCafferty explained that the OSC has been put on hold due to recent changes in the economy and the uncertainty regarding healthcare reform. The hospital will continue to evaluate the merits of building an Outpatient Surgical Center

Harlan Rasmussen said he concurs with the conclusions of Administration, noting that the hospital wants to provide good services but also wants to keep in mind what makes good sense for the community. Gary Miller said he was pleased with the decision.

The Board asked how much money the hospital will continue to invest in the design, etc.

Mr. McCafferty explained that plans for legal fees are nearly complete and a physician group will finish this piece of the equation. Rob Forister is working with CTA to finalize conceptual drawings, but additional costs will be under \$10,000. The conceptual plans are being finished in case the hospital should proceed with the project.

Physician Planning - Mike McCafferty asked Marketing Manager, Danae Brandjord, to review the hospital's marketing plan. Mrs. Brandjord presented a power point overview of the plan, created in July, 2007, and updated throughout the year using the hospital's strategic plan as a model.

Physician Needs Assessment - Mr. McCafferty explained that if the hospital is going to present financial support to incoming physicians, a community physician needs assessment should be conducted. Proposals from three different firms for costs of an assessment have been requested. Proposals were received from ECG, MGMA & Strategy House, Inc. Mr. McCafferty requested approval to hire Strategy House Inc., an Atlanta, Georgia firm, at a cost not to exceed \$40,000. This is a non-budgeted item, but Mr. Johlman stated there is funding under consultative fees.

Harlan Rasmussen said that in order to lawfully provide assistance to physicians, the hospital must establish a need and this assessment will meet that requirement. It was noted that this was not a recruitment process, only a need for future recruitment.

The Board asked if this has had buy-in from the medical staff and Mr. McCafferty said it was discussed at the Quarterly Medical Staff Meeting. Dr. Hanebrink noted that the physicians look forward to giving their input. There was suggestion of possibly using this firm to look at other services such as a 5 year recruitment plan.

After further discussion, Ron Mischke made a motion to authorize expenditure of up to \$40,000 to engage the services of Strategy House, Inc. Gary Miller seconded the motion and motion carried.

Environment of Care Plan – Rob Forister submitted to the Board, prior to the meeting, the 2008 Environment of Care Plan for Board approval. Mr. Forister reviewed the plan and the Board recognized and acknowledged receipt of the 2008 Environment of Care Plan for Sheridan Memorial Hospital.

FINANCE COMMITTEE REPORT

Financial Statements - Gary Miller reported that the Finance Committee met earlier today, noting that February was a good month with less bad debt and charity care write-offs. Mr. Johlman said that the hospital loses approximately \$650,000 per month for both charity care and bad debt.

Mr. Johlman said that there will be some capital equipment requests to be presented at the April 22nd Board Meeting.

FOUDATION REPORT

Ada Kirven reminded the Board of the Foundation's annual benefit to be held on Saturday, April 11th, noting that tickets are selling very well

Mrs. Kirven reported that the Foundation Board of Directors attended a retreat and planning session yesterday and discussed the Foundation's vision and mission to support the hospital

BUILDING COMMITTEE REPORT

Dixie See reported that the State will be here soon for the final inspection of the new dialysis unit.

OTHER BUSINESS

There was no other business and the Board adjourned into executive session at 4:25 p.m.

The Board meeting re-opened at 5:00 p.m.

Harlan Rasmussen announced that there was no action or recommended action as a result of the executive session.

ADJOURNMENT

The open meeting adjourned at 5:05 p.m.

Recorder,
Joanne Redder
Dixie See, Secretary