

**BOARD OF TRUSTEES
APRIL MEETING MINUTES
WEDNESDAY, APRIL 27, 2016 4:00 P.M.**

MEMBERS PRESENT: Kevin Bailey, David Smith, Gene Davis, Dixie See, Shirley Coulter, Gene Davis, Ron Mischke and Gary Miller

MEMBERS ABSENT:

Others Present: Mike McCafferty, Sara Smith, MD

CALL MEETING TO ORDER

Kevin Bailey, Chairman, called the meeting to order at 4:01 p.m.

PUBLIC COMMENTS, INTRODUCTIONS

None

APPROVAL OF AGENDA and MINUTES

The agenda for the April Board of Trustees Meeting was available for review. Mike McCafferty requests that the agenda be revised with deferral of any action to the Utilization Management Plan until May. Ron Mischke made the motion to approve the amended April Board agenda. Gene Davis seconded the motion. Motion carried.

The minutes from the March Board Meeting, held on March 23, 2016 were reviewed. Shirley Coulter made a motion to approve the March Board meeting minutes. Gary Miller seconded the motion. Motion carried.

OLD BUSINESS

None.

QUALITY COMMITTEE REPORT

Dr. Addlesperger reports that the Quality Council Charter was reviewed in the meeting; along with data sets, readmissions and how it works in conjunction with value based purchasing. There was also discussion on the new infusion management program and the impact on medication safety; inpatient falls have decreased and it is attributed to a team effort with nursing leadership and staff implementing visual cues for those at risk. This same concept will be adopted in other safety initiatives, such as medication errors.

The Utilization Management Plan will be amended and the CMS guidelines will be sent to the Board to show how we follow it. A copy of the Plan indicating what is being amended will be sent as well. This plan is enforced by the State and we need to be compliant to avoid denials.

MEDICAL STAFF REPORT

The following privileging requests will be discussed in Executive Session: William Bodemer, MD requesting to surgical spine privileges to assist Dr. Ulibarri. Such privileges include complicated

cervical cases such as laminoplasty, foraminotomy or corpectomies of which he will have direct supervision by Dr. Ulibarri and only act as a surgical assistant. At SMH, Dr. Bodemer will also consult, assist, and round on Dr. Ulibarri's admitted patients.

Three (3) added Teleradiologists requests from VRad Nighthawk services will also be presented for review.

The Board members reviewed in Executive Session the applications, the supporting documentation, the Department's recommendations, Medical Executive Committee's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges as recommended.

Gene Davis made a motion to approve Dr. Bodemer's request for surgical spine privileges as a Surgical Assistant under Dr. Ulibarri's direction. David Smith seconded the motion. Motion carried.

David Smith made a motion to approve the three (3) added VRad Nighthawk teleradiologists, Dr. Michael Allen, Dr. Lawrence Briggs, and Dr. Barbara McCorvey requesting interpretation of radiograph, CT, Ultrasound, and Nuclear Medicine privileges via telemedicine. Dixie See seconded the motion. Motion carried.

ADMINISTRATION REPORT

Strategic and Operational Plan ~ there has been several employee forums outlining the operational plan around the pillars. The hospital recognizes the strength in investment in our people, services and growth. Leadership will spotlight each pillar and how we put our strategic planning together.

Culture of Kindness – this falls under the people pillar and is measured through the HSOPS survey. There was a survey done in 2013 and 2014 with limited participation and not very good results. The HSOPS survey was administered hospital wide in 2016 and over 500 employees responding to the survey. 97% of the employees responded that we take good care of our patients. Leadership will re-survey every 12-18 months. The power point of the survey will be sent to the Board.

The hospital will continue to look at retention and recruitment of staff. There is a new campaign for recruitment (marketing pieces displayed) as it is a challenge to get qualified applicants, especially in a rural area. The benefits package offered to employees was outlined for the Board and will be used as a recruitment tool. Compensation modeling has been done by a 3rd party, with every position and job description in the hospital reviewed. We want to make sure that we pay well due to cost of living, to use for recruitment and to help retain good employees.

Title 25- there was a meeting yesterday, Tuesday, April 26th, with county and state officials regarding mental health services and the impact on the hospital and community. The hospital has some plans to clear the path in getting the most violent patients to where they need to be for care. An internal group is identifying the obstacles and addressing each issue identified.

FINANCE COMMITTEE REPORT

The hospital is nine months into our fiscal year and gross services are up 24% with a record month showing for March. The payor mix is shifting. Expenses are in line for what the volumes are doing. The finance team is currently working on the 2017 budget and the hospital is on track to finish 2016 where predicted.

FOUNDATION REPORT

Ada Kirven thanked Dave Nicolarsen, Foundation Chairman for all of his leadership, as the Foundation continues to educate community members about our services, engaging people, raising money for the Foundation and in cultivating community health. The Foundation is celebrating their 40th year as a foundation and there will be a celebration in July. The Foundation has reached \$35M in gifts to the hospital as philanthropy becomes more important every day. The Foundation membership is now over 1,000 people. Ada has been invited to be a part of a philanthropy meeting in Cody through the WHA. First Federal was recognized for their gift of \$50K to the ICU project and the Sheridan Memorial Hospital Auxiliary for their gift of \$50K toward the ICU project as well.

BUILDING COMMITTEE REPORT

The ICU project continues with some portions behind schedule, but the completion deadline of September, 2016 is still on track. The makeup air handler for the laundry variance has been approved by the State with existing codes. The stakeholders for the MOB project met with the design team to set the ground rules for design. The construction documents will be coming with bids estimated in August.

OTHER BUSINESS

None

EXECUTIVE SESSION

Ron Mischke made a motion move into Executive Session to discuss personnel and real estate issues. David Smith seconded the motion. Motion carried.

The Board reconvened into general session at 5:14pm for action to be taken on privileging and credentialing. Please see the above Medical Staff Report. The board discussed real estate matters with no action taken.

ADJOURNMENT

With there being no further business to come before the Board, the general meeting was adjourned at 5:15pm.

Recorder, Patty Forister

David Smith, Secretary