

**BOARD OF TRUSTEES
APRIL MEETING MINUTES
WEDNESDAY, MAY 1, 2019 4:00 P.M.**

MEMBERS PRESENT: Kevin Bailey, Gene Davis, Andrea Mellinger, Dr. Timothy Scott, Ron Mischke, Shirley Coulter, and David Smith

MEMBERS ABSENT:

Others Present: Dr. Hunter and Mike McCafferty

CALL MEETING TO ORDER

Kevin Bailey, Chairman, called the meeting to order at 4:01 p.m.

APPROVAL OF AGENDA and MINUTES

The April board meeting agenda has been reviewed. The agenda is to be amended with the Administrative report to be the last item on the agenda before going into Executive Session. Kevin Bailey motioned to approve the amended agenda. Ron Mischke seconded the motion. Motion carried.

The minutes from the March board meeting held on Wednesday, April 3, 2019 have been reviewed. David Smith moved to approve the minutes as written. Dr. Scott seconded the motion. Motion carried.

OLD BUSINESS

None.

PUBLIC COMMENTS, INTRODUCTIONS

None.

QUALITY COMMITTEE REPORT

The Quality Committee reviewed readmission data for the last quarter. SMH is well below the national average for readmissions. Our CMS Star Rating is better than most hospitals in the nation (currently at 4 Stars).

Security events were reviewed; there were eight security events in the last six months. Visitor falls and audits on blood transfusions were reviewed. Our blood transfusions are now greater than 90%.

The Safety Plan was presented and approved by the Quality Committee; this is an annual requirement. HCAHPS data was reviewed as well.

MEDICAL STAFF REPORT

Dr. Hunter has nothing to report other than credentialing matters in Executive Session.

The following Billings Clinic physicians have requested ICU Critical Care Telemedicine privileges to provide consulting services for patient assessments as requested by the Internal Medicine physicians in the ICU. Many will also visit onsite in order to conduct education to staff and physicians in the ICU at Sheridan Memorial Hospital. All physicians listed below are Board Certified in Internal Medicine and/or Pulmonary/Critical Care. Their education, training, and licensure have all been verified, reviewed, and recommended by the Medical Executive Committee for privileges as requested.

Manuel Baumgartner, MD, Aleksandra Kwasnik, MD, Robert Merchant, MD, David Pucci, DO, Erin Rains, DO, Jamie Riha, MD.

Shirley Coulter moved to accept the recommendation of the delegated telemedicine privileges as presented. Andrea Mellinger seconded the motion. Motion carried.

Hunter Yost, MD – requests reappointment of telemedicine Psychiatry privileges. Dr. Yost has gone through the credentialing process with HealthLinkNow, so delegated privileges are requested. Dr. Scott moved to accept the recommendation of reappointment of privileges. Gene Davis seconded the motion. Motion carried.

April Board of Trustee Meeting
May 1, 2019

FINANCE

We finished the third quarter on a positive note. Managers did great work on managing labor for the organization. We added another half day of cash on hand. We continue to improve monthly. The hospital continues to do more with fewer reimbursements.

FOUNDATION REPORT

The volunteer coordinator, Jasmine Slater, received acknowledgement for the great work on the volunteer appreciation breakfast. The board was thanked for their volunteer efforts for serving on our board.

The Foundation is busy connecting with the community in various ways. Ada Kirven met with the Leadership Sheridan County group to present our message in support of the hospital and is working on corporate sponsorship packets; Kennon is the first Corporate Gold Sponsor. The Foundation has identified approximately 40 companies they plan to approach.

The Emeritus Board meeting went well and it was great to connect with past foundation board members.

The Foundation Board experienced the Lean hallway walk that identifies the connections to the work that is occurring within the hospital.

BUILDING COMMITTEE REPORT

The cement pad is ready for generator placement and the electrical work has been started. The generator should be delivered in the next couple of weeks. The brick wall will be finished after the placement of the generator.

The emergency department and Outpatient Center parking lots are complete except for guardrails. We continue to work with the contractor on the punch list for the OPC. The landscaping will be addressed as the weather allows.

OTHER BUSINESS

None.

ADMINISTRATION REPORT

The board participated in the Lean hallway walk, viewing the overarching strategic initiatives being implemented.

EXECUTIVE SESSION

Kevin Bailey moved that following the hallway walk that the meeting adjourn into Executive Session to discuss legal and personnel. David Smith seconded the motion. Motion carried.

The Board reconvened into general session at 5:34 p.m. with credentialing actions referenced above in the Medical Staff Report.

Kevin Bailey motioned to go back into Executive Session at 5:35 p.m. David Smith seconded the motion. Motion carried.

The Board reconvened into general session at 5:55 p.m. with no action taken.

ADJOURNMENT

With no further matters to come before the board, the meeting adjourned at 5:55 p.m.

Patty Forister, Recorder

Shirley Coulter, Secretary