BOARD OF TRUSTEES
SEPTEMBER MEETING MINUTES
WEDNESDAY, OCTOBER 3, 2018 4:00 P.M.

MEMBERS PRESENT: Kevin Bailey, Gene Davis, Shirley Coulter, Ron Mischke, Andrea Mellinger and David Smith
MEMBERS ABSENT: Dr. Timothy Scott
Others Present: Dr. Ian Hunter and Mike McCafferty

CALL MEETING TO ORDER
Kevin Bailey, Chairman, called the meeting to order at 4:02 p.m.

APPROVAL OF AGENDA and MINUTES
The September board meeting agenda was reviewed. Gene Davis motioned to approve the agenda as presented. David Smith seconded the motion. Motion carried.

The minutes from the August board meeting held on Wednesday, August 29, 2018 were reviewed. David Smith moved to approve the minutes as presented. Ron Mischke seconded the motion. Motion carried.

OLD BUSINESS
None.

PUBLIC COMMENTS, INTRODUCTIONS
Dr. Hunter introduced Lindsay Capron, MD to the board. Dr. Capron is the newest OB/GYN physician joining Sheridan Women’s Clinic. Dr. Capron and her husband are originally from Cody. She attended UW, completed the WWAMI program, and received her training in Asheville, NC. The board extended a warm welcome to Dr. Capron.

Mike McCafferty asked Lacey Johnson, Director of Nursing and Cathy Bealer, Director of Professional Services to present on a news article in the Sheridan Press. Sheridan hosted the Wyoming Nurses Association Summit annual meeting and conference, and Sheridan Memorial Hospital received the 2018 WNA Innovation Award. The hospital received the award for its Integrated Infusion Management System, which utilizes infusion pumps, patient-controlled analgesia pumps and alarms. This smart technology scans the information from the patient via the arm band medication code which programs the pumps and transmits the information into the patient chart documenting everything. We are the first hospital in the nation to have this technology. Kirsi Ludwig, Pharmacy Manager was instrumental in obtaining this technology.

Sheridan Memorial Hospital staff member, Tommi Ritterbusch, Manager of the Welch Cancer Center, was nominated and the recipient of the WNA’s New Nurses for the Future Award. Tommi completed her nursing degree two year ago and is currently working on her Master’s Degree.

Ryan Patterson from The Sheridan Press is attending, covering for Ashleigh Fox.

QUALITY COMMITTEE REPORT
The committee discussed incidents of restraints and seclusion for behavior health; there has only been one patient in the last 6 months. This decrease is attributed to increased resources, use of a LCSW (licensed clinical social worker) and de-escalation techniques. The committee will review quality measures to report in the coming year; reporting will continue on some measures due to regulatory requirements.

MEDICAL STAFF REPORT
The physician request listed below was reviewed and discussed in Executive Session. The board reconvened into general session with the following action taken:

Lindsay Capron, MD – has requested privileges as the new OB/GYN physician to join Sheridan Women’s Clinic.
The hospital posted a minor operating gain for August built on increased volumes throughout the system. Issues still exist with 10% of the population being uninsured. The hospital will provide patient counseling and will get
more members involved in open enrollments. Cash flow for August is down. The hospital’s biggest challenge currently is with Medicare and Medicaid.

**FOUNDATION REPORT**
The Foundation has filled all of their vacancies; Rob Johnson, Vicki Jorgenson and Richard Garber are now serving on the Foundation Board. An emeritus board member breakfast was held recently, and it will continue on a quarterly basis; challenges the hospital is facing and healthcare for the community were discussed.

Ada reminded everyone of the Link Partners in Pink on October 20th. The committee of volunteers are excited and doing great things. The sponsorships are above expectations, with Cloud Peak Energy, 609 Consulting, Born in a Barn, Hammer’s Chevrolet, Emit, Flood Marketing, DA Davidson, and Mark and Tempe Murphy just to name a few. Thanks are also extended to Whitney Benefits, the City of Sheridan, and Kings Saddlery as well. Jasmine Slater, Volunteer Coordinator, is reaching out to youth groups and the high school about breast cancer. Wyoming is still 48th in the nation for mammography. The Foundation wants to spread the word for people to get access to care sooner for better outcomes through diagnosis. $660K has been raised in 10 years. Ada will have more to report next month.

**BUILDING COMMITTEE REPORT**
The Medical Arts Complex Expansion continues to proceed. The move of the stakeholders will be delayed due to concrete installation. The concrete contractor is overextended, and we are not getting our concrete in a timely manner; therefore, the parking lots have not been completed. Glazing on some of the windows is still needed. The first floor is done with testing and balancing complete. The move in date for the stakeholders has been cancelled and will be rescheduled when the building is ready and the internal medicine physicians are ready. The Medical Arts District Zoning was approved by the city, allowing the hospital to install the necessary signage on campus. The Building Committee has requested a reconciliation of the budget accounting for all of the PR’s for additional changes, how it affected the contingency budget, and where we are with the final budget. This will be provided to the building committee and to the full board next month.

**OTHER BUSINESS**
None.

**EXECUTIVE SESSION**
Kevin Bailey moved to adjourn into Executive Session at 4:50 p.m. after a short recess to discuss legal and personnel. Gene Davis seconded the motion. Motion carried.

The Board reconvened into general session at 5:11 p.m. Please see above for action taken on Medical Staff Credentialing.

**ADJOURNMENT**
With no further matters to come before the board, the meeting adjourned at 5:12 p.m.

Patty Forister, Recorder

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Shirley Coulter, Secretary