

# Sheridan Memorial Hospital Drug-Free Workplace Policy 2009

Name: (Please print): \_\_\_\_\_ Date: \_\_\_\_\_

Name: (Signature): \_\_\_\_\_ Department: \_\_\_\_\_

1. What are the 4 types of drug/alcohol testing at SMH? Explain each.
  1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_
  
2. What type of identification must you have with you when you are required to provide a drug/alcohol test?  
\_\_\_\_\_
  
3. If you have been suspected of drug/alcohol use will you be permitted to work while awaiting the results of the tests?  
\_\_\_\_\_
  
4. If you are arrested or have a conviction of the use of alcohol/drug use how many days do you have to notify your manager/supervisor?  
\_\_\_\_\_
  
5. What happens if you do not notify your manager/supervisor?  
\_\_\_\_\_
  
6. Are you allowed to refuse consent for a controlled alcohol/drug test in conformance with the policy?  
\_\_\_\_\_
  
7. What are the difference types of assistance available to employees needing help?  
\_\_\_\_\_  
\_\_\_\_\_

8. Who is responsible for enforcing the policy?  
\_\_\_\_\_
9. Who does this policy apply to?  
\_\_\_\_\_
10. If you are driving to and from a work related meeting/seminar/workshop, are you allowed to have a drink with your meal?  
\_\_\_\_\_
11. Are you allowed to drink/use drugs while you are on-call?  
\_\_\_\_\_
12. If you are on prescription medications that may affect employee work performance and safety issues, do you need to notify anyone that you are taking these medications?  
\_\_\_\_\_
13. If a patient hits you and you need to seek medical care, are you required to take a drug/alcohol test?  
\_\_\_\_\_
14. What are the consequences for violating this policy?  
\_\_\_\_\_  
\_\_\_\_\_
15. Did you know prior to this education that this policy existed and that there are four types of drug testing our facility provides?  
\_\_\_\_\_

I have watched/read the Employee Drug-Free Workplace Education powerpoint. I have read the Drug-Free Workplace Policy and Testing Procedures. I have had the opportunity to ask questions and have had any questions answered to my satisfaction.

Name: \_\_\_\_\_