

POSITION:	House Supervisor	Job Posting N 489
DEPARTMENT/UNIT:	Nursing Administration	
DATE POSTED:	January 19, 2009	
DATE CLOSES:	Open Until Filled	

Full Time Night Position: Must be able to work one 12-hour night shifts.

Essential Duties/Responsibilities:

- ✓ **Responsible for promoting and maintaining quality patient care through effective management of the activities for Patient Care Services. In the absence of Administrative Management, the Nursing House Supervisor has the authority and responsibility for administrative decisions and appropriate notification of the Administrator-on-Call. Responsible for after hours coverage for: Pharmacy, Health Information & Records and the Nursing Staffing Office.**

Minimum Qualifications:

- 2. Wyoming RN License.**
- 3. Minimum of 3 - 5 years previous acute care experience.**
- 4. BCLS or ACLS certifications required.**
- 5. Positive communication style and comfort with conflict management necessary.**
- 6. Demonstrates leadership, managerial ability and the application of good interpersonal relationships and principles of supervision and administration.**
- 7. Detail oriented, strong organizational skills and have ability to handle multiple tasks.**
- 8. House wide competencies must be completed including but not limited to HI&R and Pharmacy after hour coverage.**