

<b>POSITION:</b>	<b>Clinical Coordinator</b>	<b>Job Posting: N 874</b>
<b>DEPARTMENT/UNIT:</b>	<b>ICU</b>	
<b>DATE POSTED:</b>	<b>January 18, 2012</b>	
<b>DATE CLOSES:</b>	<b>January 20, 2012</b>	

**Full-Time opportunity: Will work a total of 80 hours biweekly.**

**Essential Duties / Responsibilities:**

- ✓ **Assists with the planning, coordination, and education of overall clinical nursing practice of the unit.**
- ✓ **Demonstrates leadership qualities including professional verbal and written communication skills.**
- ✓ **Maintains standards of nursing care and coordinates the work staff.**
- ✓ **Participates in the development and implementation of department policies and procedures.**
- ✓ **Works collaboratively with educator and manager to orient and maintain the clinical competency of both licenses and non-licensed staff:**
  - **Unit competencies (new hire and cross-trained staff)**
  - **Assist to plan and deliver yearly competencies (annual skills)**
- ✓ **Maintains open communication with all staff to promote improvement in performance.**
- ✓ **Work a clinical day a week.**
- ✓ **Assist in keeping the units updated with new and evolving clinical trends.**
- ✓ **Responsible for the delivery of patient care that promotes safety and well-being of all patients in the clinical ED/ICU setting on an ongoing basis.**
- ✓ **Exhibits a strong understanding of development in patient satisfaction and quality initiative projects.**
- ✓ **This position requires a sound knowledge of nursing practice, exceptional leadership abilities, and solid problem solving skills.**

**Minimum Qualifications:**

- 1. Current, unrestricted Wyoming RN License.**
- 2. Prefer a minimum of 4 years acute care experience.**
- 3. Specialty certification, ACLS, PALS, BCLS and TNCC required.**
- 4. Excellent customer service skills.**

**Drug Free Workplace – Drug Test Required**

**Equal Employment Opportunity**